DONHEAD St MARY PARISH COUNCIL

**­­­­­­­­­­­­­­­Parish Clerk; Mrs Clare Churchill**

**1 Tower Farm Cottages, Quidhampton, Salisbury. SP2 9AA**

**Tel; 01722 743027**

**Email;** [**clerk@donheadstmaryparishcouncil.org**](mailto:clerk@donheadstmaryparishcouncil.org)

**Website;** [**www.donheadstmaryparishcouncil.org**](http://www.donheadstmaryparishcouncil.org)

20th July 2020

Cllrs.

You are hereby summoned to a Virtual Meeting of Donhead St Mary Parish Council to be held on Saturday 25th July 2020 at 9.30am.

This meeting will be held virtually using zoom.

In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.

If you are unable to attend please inform the Clerk as soon as possible.

Please remember that any requests for dispensation must be made prior to the start of the meeting.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) at least 24 hours before the meeting so that every effort may be made to provide access.

Regards

Clare Churchill

Clerk to Donhead St Mary Parish Council

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**Agenda for a Virtual Meeting[[1]](#footnote-1) of Donhead St Mary Parish Council to be held on Saturday 25th July 2020 at 9.30am.**

This meeting will be held using zoom.

Meeting ID: 847 9097 2558  
Passcode: 280188

At the start of the meeting there is an opportunity for questions or statements from members of the public on any matter concerning the village, no parishioner may speak for more than 2 minutes.

Alternatively members of the public can email comments to the Parish Clerk which will then be read out at the meeting.

**AGENDA**

**0929. Election of a Chairman for this meeting if the Chairman and Vice Chairman are unable to attend.**

**0930. Apologies for absence and to consider whether to approve the reasons given.**

*Local Government Act 1972 s85(1)*

**0931. Interests.**

1. Cllrs to declare any Disclosable Pecuniary Interestsrelated to any matters to be considered in this agenda that do not appear in the Cllr’s register of interests.
2. In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

**0932. Exclusion of the press and public.** To agree, if required, any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**PLANNING**

**0933. To respond to Wiltshire Council Planning on the following applications;**

**(i) 20/04348. Charlton Fields Farmhouse, Charlton Lane.** Installation of 2 rows of seven solar panels.

[Charlton Fields Farmhouse](https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,911201)

**(ii) 20/04666. Wild Cherry, Britmore Lane.** Use of land for the stationing of 2 no. mobile units of holiday accommodation (revised siting and design).

[Wild Cherry](https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,911515)

**(iii) 20/04702. Ashgrove Farm, Higher Ashgrove. Ashmore.** License for 4 new temporary cabins around Ashgrove Lake and a Safari Hut to supplement the shoot accommodation.

[Ashgrove Farm](https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,911551)

**(iv) 20/04717. Dewpond, Gutch Common.** Ground & 1st floor extension with part tiled roof with dormers & part flat roof with rooflight. Removal of a first floor window & recladding of northern upper elevation. Insertion of 2 ground floor & one 1st floor window, construction of a 1st floor dormer.

[Dewpond](https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,911566)

**(v) 20/04828. Oak Cottage, Berrywood Lane.** Raise roof and form single storey extension.

[Oak Cottage](https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,911675)

**(vi) 20/04879. Mill House, Cats Hill Lane. Ludwell.** Erection of a steel portal framed building on the site of existing building foundations / remains. The proposed building is 45' x 20' in 3 x 15' bays. Two open fronted bays and one bay closed with doors. Building use is non-commercial workshop/garage, storage, stables.

[Mill House, Cats Hill Lane](https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,911723)

**(vii) 20/05296. Primrose Cottage, 19 Charltpn.** Replacement shed for 2 existing sheds in poor condition.

[Primrose Cottage](https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,912130)

**0934. To consider how to respond to any** **planning applications** made after the publication of the agenda.

**0935. To note any tree applications** received after the publication of this agenda.

**0936. To note the following planning decisions,** full details are available online.

20/02491. Ashgrove Farm. APPC.

20/03346. Churchl Hill Cottage. APPC.

**0937. To respond to the current consultation on the LGA revised Model Code of Conduct.** Following consultation a draft revised code of conduct has been drafted and views are invited on the draft.

Please follow this link - [Draft revised model code of conduct](https://www.local.gov.uk/sites/default/files/documents/LGA%20Model%20Member%20Code%20of%20Conduct.pdf)

See this link for the questions - [Questions in the response survey](https://research.local.gov.uk/CP/File.php?F=F_4VqpgTHFdT6yDpb). Cllrs may respond individually if they wish.

**0938. Review of Solicitor.**

To confirm that the current solicitor continue with the lease part of the task as it is near completion.

To agree to the increased charges as advised by the solicitor.

To confirm that the Land Registry task is put on hold as it is likely to take longer than anticipated.

**0939. Year ending 31st March 2020.**

## To note the balance of the accounts.

Opening balance £22,070.00

Total receipts £25,183.42

Total payments £15,168.71

Closing balance £32,084.71

Of which £18,332.77 is solar fund money and £1,187.98 is ringfenced.

Leaving a balance of £12,564.21

## (ii) To note the report from the Internal Auditor

## (iii) To approve and sign the Annual Governance Statement.

## (iv) To approve and sign the Annual Return.

**(v)** As the total income exceeds £25,000 the council is unable to declare it exempt from a limited assurance audit.

To confirm the Clerk will ensure the relevant papers are submitted to the External Auditor .

*Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)*

**0940. Grant application from Donhead Sports Club.** An application has been received for £6000.

To consider the application.

**0941. Grant awarding policy.** To adopt a grant awarding policy for Donhead St Mary PC. If adopted all applicants would need to complete the application as per the policy.

To adopt the policy

**0942. To note items for the agenda of the next meeting.** Any items for the agenda should be sent to the Clerk **before** Wednesday 19th August 2020.

**0943. To confirm the date and venue of the next meeting** as Wednesday 2nd September 2020.

Members of the Public and Press are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

1. In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. [↑](#footnote-ref-1)