

Donhead St Mary Parish Council



To: All Members of Donhead St Mary Parish Council
You are hereby summoned to attend a meeting of the Parish Council
On: **Wednesday 5th January 2022** commencing at **7:15pm**
@ New Remembrance Hall, Charlton.
For the transaction of the business shown on the agenda below.

Signed:

A handwritten signature in black ink, appearing to be 'S Pritchard'.

Simon Pritchard – Parish Clerk

❖ **Public Question and Comment Time:**

Before the start of the formal meeting the Public are given the opportunity to pass comments. Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Wiltshire Council:**

To receive any reports from Wiltshire Councillor Nick Errington. Members and the Public are also invited to ask questions.

~ Agenda ~

48. Apologies for Absence:

To receive any apologies for absence

49. Declarations of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

50. Adoption of Minutes:

To adopt the minutes of last Parish Council meeting held on the **3rd November 2021**

51. Planning, Tree or Licensing Applications:

To consider any local Tree or Planning Applications and make a response to Wiltshire Council as the Planning Authority.

a) Application No: PL/2021/10838 & PL/2021/11482 (Listed building consent)

Proposal: **Replacing two pairs of french doors, lowering the cill of a window. Demolishing a small hipped roof and a small lean-to roof and replacing them with a single lean-to roof. Proposed air source heat pump**

Site Address: **Priory Cottage, Middle Coombe, Donhead St Mary, SP7 9LX**

b) Application No: PL/2021/11238

Proposal: **Erection of 5 dwellings (3 market houses and 2 affordable homes)**

Site Address: **Land Adjacent To Long Landsley, Salisbury Road, Shaftesbury, SP7 8BX**

NB: THE PARISH COUNCIL RESERVES THE RIGHT TO TABLE ANY APPLICATIONS RECEIVED BETWEEN THE TIME THIS AGENDA WAS PUBLISHED AND THE MEETING ITSELF.

52. PARISH COUNCIL FINANCE:

A. List of Payments Made to Date:

To receive a list of all payments made since 1st April 2021

B. Budget Vs Spend to Date:

To receive the latest budget vs spend to date and any verbal report from the Clerk

C. Climate Change – Local Projects Donation:

To resolve on making a donation(s) to any local climate change initiative(s)

53. Remembrance Field Lease:

To confirm any update on the leasing of Land and Buildings to Donhead Sports Club

54. Playground Inspections / Reports / Further Equipment:

To receive any update on possible further play equipment around the Remembrance Hall Playground.

55. Lease for Land at Coronation Drive:

To resolve on the opportunity to lease from Wiltshire Council the land surrounding the Playpark on Coronation Drive

56. Budget & Precept 2022/23:

To approve the 2020/23 budget and set the precept

57. Co-option of New Members of the Parish Council:

The Parish Council has three vacancies for a Parish Council Member. Residents interested in applying for co-option should download the form from the Parish Council website and emailed / sent it to the Parish Clerk by Monday 3rd January 2022 (midday).

A. Interview of Candidates:

Candidates will be invited to make a statement and answer questions from Councillors.

B. Election of New Member of the Parish Council:

For a candidate to be valid they need to be proposed and seconded by two Members of the Council. To win they need to receive a majority vote.

C. Declaration of Acceptance of Office:

The winning candidates to sign their declaration of office and join the Council for the rest of the meeting.

58. Members Portfolios – Verbal Reports:

Some Members of the Council hold extra responsibility on behalf of the Council. Members may give a verbal update on any pertinent matters affecting their portfolios.

NB: This item is for verbal reporting only; no decisions can be made under this agenda item.

- New Remembrance Hall Committee Representative – Cllr Elbrow
- Sports Club and Memorial Fields Representative – Cllr Dewey
- SW Wiltshire Council Area Board
 - Climate Change Initiative
- Footpaths / Rights of Way – Cllrs Garnett
- S.I.D Coordinator – Cllr Dewey
- Highway Matters – Cllr Walker
 - Speeding Issues
 - Highway Maintenance issues

Donhead St Mary Parish Council – Meeting Agenda 5th January 2022

Email: clerk@donheadstmaryparishcouncil.org

Website: www.donheadstmaryparishcouncil.org

- South-West Wiltshire Community Safety Group - Vacant
- Local Planning & Development – Cllrs; Fraser & Wright
- Flood Warden – Cllr Walker
 - Lessons learnt from Recent Flooding problems.
- Civil Contingencies – Cllr Garnett
- Snow Warden – Cllr Rossiter
 - Snow preparations.
- Litter Management – Cllr Feltham
- Playgrounds - Cllr Elbrow
- Alzheimer Group – Cllr Fraser
- AONB Rep – Cllr Fortescue

Covid Meeting Measures:

- ❖ Being held in a large room to allow for social distancing and improved ventilation.
- ❖ Hand sanitiser will be made available at the entrance.
- ❖ One Member per table for social distancing.
- ❖ All attendees are encouraged to take a lateral flow test on the day of the meeting.
- ❖ Face mask should be worn at all times in line with government guidelines.

Please Note: The Parish Council now has a dedicated page on the Parish Council's website (<http://www.donheadstmaryparishcouncil.org/>) that records all the current and past planning applications made to Wiltshire Council. The page has a quick link into every application, and you can see what the Parish Council's response was.