

Donhead St Mary Parish Council



To: All Members of Donhead St Mary Parish Council
You are hereby summoned to attend a meeting of the Parish Council
On: **Wednesday 2nd March 2022** commencing at **7:15pm**
@ New Remembrance Hall, Charlton.
For the transaction of the business shown on the agenda below.

Signed:

Simon Pritchard – Parish Clerk

❖ **Public Question and Comment Time:**

Before the start of the formal meeting the Public are given the opportunity to pass comments. Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Wiltshire Council:**

To receive any reports from Wiltshire Councillor Nick Errington. Members of the Council and the Public are also invited to ask questions.

~ Agenda ~

59. Apologies for Absence:

To receive any apologies for absence

60. Declarations of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

61. Adoption of Minutes:

To adopt the minutes of last Parish Council meeting held on the **5th January 2022**

62. Marking of the Diamond Jubilee:

A. Joint Project:

To consider an invitation from Donhead St Andrew Parish Council to undertake a joint commemorative project. To agree on a budget.

B. Other Celebrations:

To consider other events in the Parish and agree on any budget(s).

63. Planning, Tree or Licensing Applications:

To consider any local Tree or Planning Applications and make a response to Wiltshire Council as the Planning Authority.

a) Application No: PL/2022/01106

Proposal: **Replacing two pairs of french doors, lowering the cill of a window. Demolishing a small hipped roof and a small lean-to roof and replacing them with a single lean-to roof. Addition of Air Source Heat Pump with brick enclosure (Retrospective).**

Site Address: **Priory Cottage, Middle Coombe, Donhead St Mary, SP7 9LX**

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Email: clerk@donheadstmaryparishcouncil.org

Website: www.donheadstmaryparishcouncil.org

b) Application No: **PL/2022/01119**

Proposal: **Demolish existing conservatory and porch with new single storey extension and internal alterations.**

Site Address: **Manor Farm Cottage, 25 Charlton Lane, Charlton, SP7 0EW**

NB: THE PARISH COUNCIL RESERVES THE RIGHT TO TABLE ANY APPLICATIONS RECEIVED BETWEEN THE TIME THIS AGENDA WAS PUBLISHED AND THE MEETING ITSELF.

64. PARISH COUNCIL FINANCE:

A. List of Payments Made to Date:

To receive a list of all payments made since 1st April 2021

B. Budget Vs Spend to Date:

To receive the latest budget vs spend to date and any verbal report from the Clerk

65. Co-option of New Members of the Parish Council:

The Parish Council has three vacancies for a Parish Council Member. Residents interested in applying for co-option should download the form from the Parish Council website and emailed / send it to the Parish Clerk by Monday 28th February 2022 (midday).

A. Interview of Candidates:

Candidates will be invited to make a statement and answer questions from Councillors.

B. Election of New Member of the Parish Council:

For a candidate to be valid they need to be proposed and seconded by two Members of the Council. To be successfully co-opted they need to receive a majority vote.

C. Declaration of Acceptance of Office:

The successful candidates to sign their declaration of office and join the Council for the rest of the meeting.

66. Remembrance Field Lease:

To confirm any update on the leasing of Land and Buildings to Donhead Sports Club

67. PLAYGROUNDS:

A. Latest Inspections Reports

To receive the latest professional playground inspection reports

B. Further Play Equipment:

To receive any update on possible further play equipment around the Remembrance Hall Playground.

68. Replacement 'Donhead St Mary' Welcome Sign:

To receive the quote of £1,491.97 for the replacement of the Donhead St Mary sign and resolve on if to proceed.

69. Members Portfolios – Verbal Reports:

Some Members of the Council hold extra responsibility on behalf of the Council. Members may give a verbal update on any pertinent matters affecting their portfolios.

NB: This item is for verbal reporting only; no decisions can be made under this agenda item.

- New Remembrance Hall Committee Representative – Cllr Elbrow
- Sports Club and Memorial Fields Representative – Cllr Dewey
- SW Wiltshire Council Area Board- **Vacant**

- Footpaths / Rights of Way – Cllrs Garnett
- S.I.D Coordinator – Cllr Dewey
- Highway Matters – Cllr Walker
- South-West Wiltshire Community Safety Group - **Vacant**
- Local Planning & Development – Cllrs; Fraser & Wright
- Flood Warden – Cllr Walker
- Civil Contingencies – Cllr Garnett
- Snow Warden – Cllr Rossiter
- Litter Management – Cllr Feltham
- Playgrounds - Cllr Elbrow
- Alzheimer Group – Cllr Fraser
- AONB Rep – Cllr Fortescue

Covid Meeting Measures:

- ❖ Being held in a large room to allow for social distancing and improved ventilation.
- ❖ Hand sanitiser will be made available at the entrance.
- ❖ One Member per table for social distancing.
- ❖ All attendees are encouraged to take a lateral flow test on the day of the meeting.

Please Note: The Parish Council now has a dedicated page on the Parish Council's website (<http://www.donheadstmaryparishcouncil.org/>) that records all the current and past planning applications made to Wiltshire Council. The page has a quick link into every application, and you can see what the Parish Council's response was.