


Donhead St Mary Parish Council



To: All Members of Donhead St Mary Parish Council
You are hereby summoned to attend a meeting of the Parish Council
On: **Wednesday 7th September 2022** commencing at **7:15pm**
@ New Remembrance Hall, Charlton.
For the transaction of the business shown on the agenda below.

Signed:



Simon Pritchard – Parish Clerk

❖ **Public Question and Comment Time:**

Before the start of the formal meeting the Public are given the opportunity to pass comments. Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Controlling Light Pollution on Cranborne Chase AONB**

Steve Tonkin, Dark Sky Advisor for the Cranborne Chase AONB, will address the meeting on the importance of the Dark Sky Reserve and what can be done to support its preservation.

❖ **Reports from Wiltshire Council:**

To receive any reports from Wiltshire Councillor Nick Errington. Members of the Council and the Public are also invited to ask questions.

~ Agenda ~

23. Apologies for Absence:

To receive any apologies for absence

24. Declarations of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Council's Code of Conduct.

25. Adoption of Minutes:

To adopt the minutes of last Parish Council meeting held on **Wednesday 6th July 2022**

26. Planning, Tree or Licensing Applications:

To consider any local Tree or Planning Applications and make a response to Wiltshire Council as the Planning Authority.

a) Ashgrove Farm, Higher Ashgrove, Ashmore, Salisbury, SP5 5AW

PL/2022/05979 - Removal of modern barn and installation of 11 guest cabins and 3 staff cabins within the landscaped farmyard.

b) Valley View, Lower Coombe, Donhead St Mary, Salisbury, SP7 9LY

PL/2022/05958 - Demolish chicken shed and replace with a home office/art studio

c) Land At Charlton Lane, Charlton, Shaftesbury, SP7 0EL

PL/2022/04663 - Erection of a barn

27. PARISH COUNCIL FINANCE:

A. List of Payments Made to Date:

To receive a list of all payments made since 1st April 2022

B. Budget Vs Spend to Date:

To receive the latest budget vs spend to date and any verbal report from the Clerk

C. Payments to be Authorised:

1. S. Pritchard – WFHA & Travel: July 22 to August 22 - £52.00
2. WALC – Membership - £432.68
3. PKF Littlejohn – External Audit - £240.00

D. External Audit Result 2021/22:

To receive the Parish Council's 2021/22 external audit result and agree to publish.

28. Grant Requests:

- a) Wiltshire Citizens Advice (l/y £250)
- b) Wiltshire Bobby Van Trust (l/y £250)

29. Remembrance Field Trust

a. Leasing of Field:

To receive any update on the leasing of the field by the Remembrance Field Trust to Donhead Sports Club.

b. Grant for Fence:

To resolve on a grant to pay for a new fence at the entrance to the car park

30. PLAYGROUNDS:

A. Latest Inspections Reports & Updates

To receive the latest professional playground inspection reports and any updates.

B. Further Play Equipment:

To receive any update on possible further play equipment around the Remembrance Hall Playground.

31. Repair / Rebuild of Wall at Charlton Cemetery:

Part of the Cemetery wall has been in a state of collapse for decades, with stone from the wall covering many graves. Council to resolve on the principle of the Parish Council getting the wall rebuilt and starting to obtain quotes.

32. Repair / Replacement of Noticeboard in Bus Stop:

To resolve on the repair or replacement of the noticeboard and to set a budget accordingly.

33. Community Governance Review – Reduction of council seats:

In 2019, the Parish Council made a request to Wiltshire Council to review the number of seats the Parish Council has with a view for this to be reduced from the current 13 to 11. This is now being reviewed by Wiltshire Council. Members to resolve if it is still the council's desired to see the number of seats decreased and if so, who will provide the required evidence to Wiltshire Council.

34. Staff Remuneration – Annual Review:

To receive a recommendation from the Chairman that the Parish Clerk be awarded an increase of one SCP (£3.68 per week), following a successful year.

35. Members Portfolios – Verbal Reports:

Some Members of the Council hold extra responsibility on behalf of the Council. Members may give a verbal update on any pertinent matters affecting their portfolios.

NB: This item is for verbal reporting only; no decisions can be made under this agenda item.

- Parish Council Chairman's Updates
 - Cross Border Communications with Dorset – Email from Sedgemoor & Semley PC
- New Remembrance Hall – **Cllr Elbrow**
- Sports Club – **Cllr Dewey**
- Memorial Fields Representative – **Chairman & Cllr Dewey**
- SW Wiltshire Council Area Board – **Cllrs Brake or Wright**
- Footpaths / Rights of Way – **Cllr Garnett**
 - Public Access - Coombe House Estate
- S.I.D Coordinator – **Cllr Dewey**
- Highway Matters – **Cllr Walker**
- South-West Wiltshire Community Safety Group - **Vacant**
- Flood Warden – **Cllr Walker**
- Civil Contingencies – **Cllr Garnett**
- Snow Warden – **Cllr Rossiter**
- Playgrounds - **Cllr Elbrow**
- Alzheimer Group – **Vacant**
- AONB Rep – **Cllr Fortescue**

Please Note: The Parish Council has a dedicated page on the Parish Council's website (www.donheadstmaryparishcouncil.org/) that records all the current and past planning applications made to Wiltshire Council. The page has a quick link into every application, and you can see what the Parish Council's response was.

NB: THE PARISH COUNCIL RESERVES THE RIGHT TO TABLE ANY APPLICATIONS RECEIVED BETWEEN THE TIME THIS AGENDA WAS PUBLISHED AND THE MEETING ITSELF.