

Charlton, Donhead St Mary, Ludwell & The Coombes

Donhead St Mary Parish Council



To: All Members of Donhead St Mary Parish Council
You are hereby summoned to attend a meeting of the Parish Council

On: **Wednesday 3rd January 2024**

commencing at **7:15pm**

@ New Remembrance Hall, Charlton

For the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard – Parish Clerk & RFO

❖ **Public Comment Time:**

Before the start of the formal meeting the Public are given the opportunity to pass comments. Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Wiltshire Council:**

To receive any reports from Wiltshire Councillor Richard Budden Members of the Council and the Public are invited to ask questions as well.

~ Agenda ~

58. APOLOGIES FOR ABSENCE:

A. To Receive any Apologies for Absence:

Apologies for absence must be made to the Parish Clerk in writing giving the reason why you are unable to attend the meeting.

B. Acceptance of Apologies for Absence:

To resolve by formal vote if to accept any apologies submitted.

59. Declarations of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Parish Council's Code of Conduct.

NB: Applications for dispensations should be made in writing to the Parish Clerk before the meeting.

60. Adoption of Parish Council Minutes:

To adopt the minutes of last Parish Council meeting: **Wednesday 1st November 2023**

61. Planning, Tree or Licensing Applications:

To consider any local Tree, Licensing or Planning Applications made to Wiltshire Council and make representation to Wiltshire Council as the Planning/Licensing Authority.

Donhead St Mary Parish Council – Wednesday 3rd January 2024

Email: clerk@donheadstmaryparishcouncil.org

Website: www.donheadstmaryparishcouncil.org

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|-------------------|--|
| Application No: | PL/2023/10548 |
| Application Type: | Removal/variation of conditions |
| Proposal: | Variation of Condition 4 of 20/11566/FUL to allow mobile home to remain in situ until 19th March 2027. |
| Site Address: | Greneaker, Gutch Common, Shaftesbury, SP7 9BG |

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|-------------------|---|
| Application No: | PL/2023/10703 |
| Application Type: | Householder planning permission |
| Proposal: | Single storey extension. |
| Site Address: | Coombe Hill, Middle Coombe, Donhead St Mary, Shaftesbury, SP7 9LX |

62. Mr Chips – Street Trading Consent:

To receive an updated on the application made by 'Mr Chips' to Wilshire Council for street trading consent at Coronation Drive on a Thursday night (This was fully supported by the Parish Council). To resolve on any next steps.

63. Contractors for Cemetery Maintenance:

To suggest any grounds maintenance companies that can be approached to tender for the cemetery maintenance contract.

64. Cutting of Leylandii Tree – St John's Churchyard:

To receive quotes for having the single tree at the front removed and to resolve accordingly.

65. Coronation Living Heritage: Coronation Orchard:

To receive Wilshire Council Briefing Note 23-36. To receive update on the Ludwell Community Orchard situation and the efforts to see this expanded.

66. New Play Equipment for Play Parks:

a) Youth Equipment for Memorial Hall Area:

Updated and agree further steps.

b) Coronation Drive Equipment Expansion:

Update and agree further steps.

67. PARISH COUNCIL FINANCE:

A. Payments to be Approved:

1. Clerk's Exps July to Dec (Inc WFH) - £174.90
2. Councillor Training (hosted by S. Pritchard) @£15pp X3 - £45.00

B. List of Payments Made:

To receive a list of all payments made since the last meeting.

C. Budget Vs Spend to Date:

To receive the latest budget vs spend to date and any verbal report from the RFO

D. National Pay Award 2023/24:

To acknowledge the £1 increase on the national pay scales for the 23/24 year (Finally agreed in November by the national board) (this will be back paid in February 24).

E. Parish Precept 2024/25:

To receive the RFOs recommendation as to the level of precept and resolve accordingly.

68. PLAYGROUNDS: Latest Inspections Reports & Updates

To receive the latest professional playground inspection reports and any updates from the Parish Clerk

69. Portfolios – Verbal Reports:

Some Members of the Council hold extra responsibility on behalf of the Council. Members may give a verbal update on any pertinent matters affecting their portfolios.

NB: for verbal reporting only; no decisions can be made under these agenda items.

a) **Parish Council Chairman's Updates:**

b) **Parish Clerk's Updates:**

- Progression of registering Cemetery with Land Registry
- Progression with Middle Coombe Drainage
- Speeding on A30 – request for a speed monitor (any update).
- Wessex Water presentation, Tisbury - Thursday 23rd January 2024
- 1 & 2 Park Cottages, Watery Lane – Advised to build flood wall.

c) **New Remembrance Hall – Cllr Adams**

d) **Sports Club – Cllr Dewey**

e) **Remembrance Field Trustees – The Chairman & Cllr Dewey**

f) **Footpaths / Rights of Way – Cllr Garnett**

g) **S.I.D Coordinator – Cllr Dewey**

h) **Highway Matters – Cllr Walker**

i) **Flood Warden – Cllr Walker**

j) **Snow Warden – Cllr Rossiter**

Please Note: The Parish Council has a dedicated page on the Parish Council's website www.donheadstmaryparishcouncil.org/ that records all the current and past planning applications made to Wiltshire Council. The page has a quick link into every application, and you can see what the Parish Council's response was.

The Parish Council reserves the right to table any planning applications received between the time this agenda was published and the meeting itself.