

Charlton, Donhead St Mary, Ludwell & The Coombes

Donhead St Mary Parish Council



To: All Members of Donhead St Mary Parish Council
You are hereby summoned to attend a meeting of the Parish Council

On: **Wednesday 18th September 2024**

commencing at **7:15pm**

@ New Remembrance Hall, Charlton

For the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard – Parish Clerk & Responsible Finance Officer

❖ **Public Comment Time:**

Before the start of the formal meeting the Public are given the opportunity to pass comments. Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Reports from Wiltshire Council:**

To receive any reports from Wiltshire Councillor Richard Budden. Members of the Council and the Public are invited to ask questions as well.

~ Agenda ~

29. APOLOGIES FOR ABSENCE:

A. To Receive any Apologies for Absence:

Apologies for absence must be made to the Parish Clerk in writing giving the reason why you are unable to attend the meeting.

B. Acceptance of Apologies for Absence:

To resolve by formal vote if to accept any apologies submitted.

30. Declarations of Pecuniary Interests & Dispensations:

Members are reminded of their obligation to declare any interests in accordance with the Localism Act 2011 and the Parish Council's Code of Conduct.

NB: Applications for dispensations should be made in writing to the Parish Clerk before the day of the meeting.

31. Adoption of Parish Council Minutes:

To adopt the minutes of last Parish Council meeting: **Wednesday 3rd July 2024**

32. CO-OPTION OF NEW COUNCIL MEMBERS:

Deferred from the July meeting: To receive two applications and resolve on any appointments.

Valid applications received from: - Mark Matthews & Bruch Hibbert

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Email: clerk@donheadstmaryparishcouncil.org

Website: www.donheadstmaryparishcouncil.org

A. Interview of the Candidates:

Council members to interview the candidates

B. Election of New Members:

Members are invited to make any proposals of co-option.

C. Declaration of Acceptance of Office:

Any new council member is required to sign a declaration of acceptance of office. Once signed that person becomes a member of the council.

33. Planning, Tree or Licensing Applications:

To consider any local Tree, Licensing or Planning Applications made to Wiltshire Council and make representation to Wiltshire Council as the Planning/Licensing Authority.

Application No:	PL/2024/07835
Application Type:	Householder planning permission
Proposal:	Demolish outhouse and erect single storey extension
Site Address:	Lamb House, 1 Dennis Lane, Ludwell, Shaftesbury, SP7 0PP

Application No:	PL/2024/07786
Application Type:	Householder planning permission
Proposal:	Works to the existing annexe including replacing sheet tin roof, new doors and windows and the formation of a swimming pool
Site Address:	Coombe Hill, Middle Coombe, Donhead St Mary, Wiltshire, SP7 9LX

Application No:	PL/2024/08029
Application Type:	Full planning permission
Proposal:	Erection of detached dwelling (following the refusal of PL/2023/08271).
Site Address:	Land East of 6 Ludwell Courtyard, Ludwell Hill, Ludwell, Shaftesbury, SP7 9ND

34. TRAFFIC CALMING: Report from August Wiltshire Council LHFIG meeting:**A. A30 (Rising Sun Area) TRAFFIC CALMING:**

To receive any update from Cllr Brake & the Parish Clerk on the outcome of the request made to LHFIG for a speed calming scheme.

A350 Semley / St Mary Turn – Highway Safety Improvements:**B. Joint Speed Survey with East Knoyle Parish Council and Sedgemoor & Semley Parish Council:**

To note that this survey has been approved by LHFIG

C. Safety Improvements at the Junction of the A350 and Wincombe Lane:

To note that this scheme has now been approved by LHFIG

35. PARISH PLAY PARKS:**A. Coronation Drive Play Area – Lease from Wiltshire Council:**

To resolve on an offer from Wiltshire Council for the Parish Council to lease the land from Wiltshire Council and to manage the play equipment on a 25-year lease, Wiltshire Council would make a £30,000 grant to the Parish Council to help cover its expenses.

New Play Equipment for Play Parks:**B. Youth Equipment for Memorial Hall Area:**

Any update on this project to identify new equipment. To agree further steps to deliver this project.

C. Coronation Drive Equipment Expansion:

If the Council accepts the offer under 35A (above) then further play equipment or leisure furniture can be purchased for the space next to the playpark. To resolve on this project and agree a way to deliver on it if so.

36. PARISH COUNCIL FINANCE:**A. Payments to be Approved:**

1. S. Pritchard – Expenses July to August 24 - £73.60

B. List of Payments Made:

To receive a list of all payments made since the last meeting.

C. Budget Vs Spend to Date:

To receive the latest budget vs spend to date and any verbal report from the RFO

D. External Audit Result 2023/24:

To receive the Parish Council's external audit result and agree to publish notice.

37. Annual Charitable Donations:

To resolve on the making of any donations.

- a) Wiltshire Air Ambulance (L/Y £400)
- b) Project Seagrass (L/Y £zero)
- c) Wiltshire Bobby Van Trust (L/Y £250)
- d) Wiltshire Citizens Advice (L/Y £250)
- e) Wiltshire Search and Rescue (L/Y £zero)
- f) Wiltshire Citizens Advice (L/Y £250)
- g) Any other charity that provides a service to the Parish....

38. PLAYGROUNDS: Latest Inspections Reports & Updates

To receive the latest professional playground inspection reports and any updates from the Parish Clerk

39. Staff Remuneration – Annual Review:

To receive a recommendation from the Chairman that the Parish Clerk be awarded an increase of one Spinal Column Point (£3.76 per week), following a successful year.

40. Portfolios – Verbal Reports:

Some Members of the Council hold extra responsibility on behalf of the Council. Members may give a verbal update on any pertinent matters affecting their portfolios.

NB: for verbal reporting only; no decisions can be made under these agenda items.

- a) **Parish Council Chairman's Updates:**
- b) **Parish Clerk's Updates:**
- c) **New Remembrance Hall – Cllr Adams**
- d) **Sports Club – Cllr Dewey**
- e) **Remembrance Field Trustees – The Chairman & Cllr Dewey**
- f) **Footpaths / Rights of Way – Cllr Garnett**
- g) **S.I.D Coordinator – Cllr Dewey**
- h) **Highway Matters – Cllr Walker**
- i) **Flood Warden – Cllr Walker**
- j) **Snow Warden – Cllr Rossiter**

Please Note: The Parish Council has a dedicated page on the Parish Council's website www.donheadstmaryparishcouncil.org/ that records all the current and past planning applications made to Wiltshire Council. The page has a quick link into every application, and you can see what the Parish Council's response was.

The Parish Council reserves the right to table any planning applications received between the time this agenda was published and the meeting itself.