

Charlton, Donhead St Mary, Ludwell & The Coombes

Donhead St Mary Parish Council



To: All Members of Donhead St Mary Parish Council
You are hereby summoned to attend a meeting of the Parish Council

On: **Wednesday 3rd September 2025**

commencing at **7:15pm**

@ New Remembrance Hall, Charlton

For the transaction of the business shown on the agenda below.

Signed:  Simon Pritchard – Parish Clerk & Responsible Finance Officer

❖ Public Comment Time:

Before the start of the formal meeting the Public are given the opportunity to pass comments. Questions may be answered in writing.

Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ Reports from Wiltshire Council:

To receive any reports from Wiltshire Councillor Gerry Murray

Members of the Council and the Public are invited to ask questions as well.

~ Agenda ~

29. APOLOGIES FOR ABSENCE:

A. To Receive any Apologies for Absence:

Apologies for absence must be made to the Parish Clerk in writing giving the reason why you are unable to attend the meeting.

B. Acceptance of Apologies for Absence:

To resolve by formal vote if to accept any apologies submitted.

30. Declarations of Pecuniary or Other Interests & Dispensations:

Members are reminded of their obligation to declare any Pecuniary or Other interests in accordance with the Localism Act 2011 and the Parish Council's Code of Conduct.

NB: Applications for dispensations to be made in writing to the Parish Clerk, before the day of the meeting.

31. Adoption of Parish Council Minutes:

To adopt the minutes of last Parish Council meeting: **Wednesday 2nd July 2025**

32. TRAFFIC CALMING IN THE PARISH:

A. A30 (Rising Sun Area) - Traffic Calming Scheme:

(Wiltshire Council issue number: 14-24-09 originally raised July 2024)

A works order was issued to M Group in May 2025. The Parish Council is paying the full cost of up to £6,284.09. To receive verbal update that works were completed in August 2025. Final invoice yet to be received.

B. A30: Speed Monitoring:

To receive verbal update from Cllr Dewey on the latest speed statistics from the three SID's and one ANPR camera on the A30.

C. A30 (Lower Ludwell) - Proposed New Traffic Calming Scheme:

(Wiltshire Council issue number: 14.24.17 originally raised November 2024)

It was confirmed at the LHFIG (Wiltshire Council) committee meeting in June 2025 that a speed survey had been completed. Two requests have been made by the Parish Clerk to Wiltshire Council for the results, these have still not been released at the time this agenda was issued. To agree on any further action.

D. A30 (Salisbury Road) Request for Speed Limit Assessment on 50mph zone:

(Wiltshire Council issue number: 14.24.16 originally raised November 2024)

The Parish Council has made a formal request to LHFIG (Wiltshire Council) to have the 50mph zone between Charlton Lane and the border of Dorset assessed for appropriateness with a view to having the speed limit reduced. The cost of a speed limit assessment is £3,250 (LHFIG contribution £2,437.50 / Parish Council contribution £812.50). The Parish Council agreed to the expense in July 2025 and we are now awaiting the report.

E. Request for 7.5t Weight Limit on Dennis Lane:

(Wiltshire Council issue number: 14.25.04 originally raised May 2025)

The June 2025 LHFIG (Wiltshire Council) committee meeting agreed to support an assessment of the lane to see if it would be appropriate to install a weight limit. To receive any verbal update.

F. Village Gateways in the Parish:

To consider the notion of installing village gateways in key locations to try and effect traffic behaviour and slow speeds. To agree on any further action.

G. A350 Safety Improvements at the Junction of Wincombe Lane:

(Wiltshire Council issue number 14-23-23 originally raised November 2023)

(agreed to in August 2024 by LHFIG) Wiltshire Council Highway's Department stated the works were programmed to commence on the 23/06/2025 – this didn't happen. New date given as 24/07/25 – didn't happen. Further emails sent to ask when works will take place, no new date given. To agree on any further action.

33. Planning, Tree or Licensing Applications:

To consider any local Tree, Licensing or Planning Applications made to Wiltshire Council and make representation to Wiltshire Council as the Planning/Licensing Authority.

Application No:	PL/2025/06296
Application Type:	Full planning permission

Proposal:	Change of use of The Studio, and associated buildings and land, to a residential dwelling (Use Class C3), and associated works.
Site Address:	The Studio, Berry Wood Lane, Donhead St Mary, Shaftesbury, SP7 9DH

Application No:	PL/2025/06818
Application Type:	Notification of proposed works to trees in a conservation area
Proposal:	Goat Willow - Fell. Sycamore - Fell to low stump. Holly - Fell to low stump. Oak - Remove limb as indicated in annotated photograph. Prunus - Remove low level branches as indicated in annotated photograph, to leave upright habit mature tree and pull out as much rose as we can. Holly trees - Reduce and shape in line with annotated photograph. Spruce - Fell to low stump. Yew - Up to one meter reduction to canopy in line with annotated photograph and a 15% thin and clean out of canopy.
Site Address:	ANTIOCH COTTAGE, DONHEAD ST MARY, SHAFTESBURY, SP7 9DJ

34. Purchase of New Play Equipment:

The Parish Council has set a nominal budget of £30,000 for some additional play equipment at both coronation drive and the remembrance field. To receive a verbal update from the working group and agree on any further action.

35. Shaftesbury Household Waste and Recycling Centre:

Dorset Council has approved the introduction of booking system and charges to non-Dorset residents. To receive a verbal update and resolve on any further action.

36. Coronation Drive Play Area – Lease & Grass Cutting Contractor:

Wiltshire Council have issued the final draft of the lease with the added legal right to vehicle access across leased land to field below. To approve lease for signatory.

To note Wiltshire Council will be replacing the broken 5-bar gate before handover.

To receive and approve the tender for cutting the grass.

37. PARISH COUNCIL FINANCE:

A. Payments to be Approved:

1. S. Pritchard – Exps (d'pan, brush & broom) - £24.98

B. List of Payments Made:

To receive a list of all payments made since the last meeting.

C. Budget Vs Spend to Date:

To receive the latest budget vs spend to date and any verbal report from the RFO

D. National Pay Award & Performance Related Pay Award

To receive and approve the nation pay award of 3.2%

To resolved on awarding a performance related increase of 1% to the amount that the parish council contributes to the parish clerk's pension.

E. External Audit Result 24/25:

To receive the 24/25 external audit result - no matters to report – clean audit.

38. PLAYGROUNDS: [Latest Inspections Reports & Updates](#)

To receive the latest professional playground inspection reports and any updates from the Parish Clerk

39. Portfolios – Verbal Reports:

Some Members of the Council hold extra responsibility on behalf of the Council. Members may give a verbal update on any pertinent matters affecting their portfolios.

NB: for verbal reporting only; no decisions can be made under these agenda items.

- a) **Parish Council Chairperson's Updates:**
- b) **Parish Clerk's Updates:**
- c) **Wiltshire Council Area Board – Cllr Rogers**
- d) **New Remembrance Hall – Cllr Adams**
- e) **Donhead Sports Club – Cllr Dewey**
- f) **Remembrance Field Trustees – The Chairperson & Cllr Dewey**
 - Wessex Internet Consent
- g) **Footpaths / Rights of Way – Cllr Rogers**
- h) **The Parish Steward – Cllr Feltham**
- i) **Highway Matters (inc LHFIG) – Cllr Hibbert**
- j) **Flood Warden – Cllr Walker**
- k) **Snow Warden – Cllr Rossiter**
- l) **National Landscape Matters – Cllr Fortescue**

Please Note: The Parish Council has a dedicated page on the Parish Council's website www.donheadstmaryparishcouncil.org/ that records all the current and past planning applications made to Wiltshire Council. The page has a quick link into every application, and you can see what the Parish Council's response was.

The Parish Council reserves the right to table any planning applications received between the time this agenda was published and the meeting itself.