

DONHEAD St MARY PARISH COUNCIL

Parish Clerk; Mrs Clare Churchill

1 Tower Farm Cottages, Quidhampton, Salisbury. SP2 9AA

Tel; 01722 743027

3rd January 2019

Cllrs.

You are hereby summoned to a meeting of Donhead St Mary Parish Council to be held on Wednesday 9th January 2019 at the New Remembrance Hall, Charlton at 7.30pm.

Please note the slightly later start time

In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.

If you are unable to attend please inform the Clerk as soon as possible, should you be unable to attend and have an action on the agenda (update, report etc) please could you forward this to the Clerk before 9am on Wednesday 9th January 2019.

Please remember that any requests for dispensation must be made prior to the start of the meeting.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) at least 24 hours before the meeting so that every effort may be made to provide access.

Regards

Clare Churchill

Clerk to Donhead St Mary Parish Council

Agenda for a Meeting of Donhead St Mary Parish Council to be held on Wednesday 9th January 2019 in the village hall at 7.30pm.

At the start of the meeting there is an opportunity for questions or statements from members of the public on any matter concerning the village, no parishioner may speak for more than 2 minutes.

To receive a report from Wiltshire Cllr Tony Deane.

AGENDA

0584. Apologies for absence and to consider whether to approve the reasons given.

Local Government Act 1972 s85(1)

0585. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 14th November 2018.

Local Government Act 1972 sch 12, para 41(1)

0586. Council meeting minutes - to confirm and sign the minutes of the parish council planning meeting held on 22nd December 2018.

Local Government Act 1972 sch 12, para 41(1)

0587. Chairman's announcements.

0588. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0589. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0590. Co-option of Cllr. There are 3 vacancies on Donhead St Mary PC, all of which may be filled by co-option.

To co-opt up to 3 Cllrs onto Donhead St Mary Parish Council.

PLANNING

0591. To respond to Wiltshire Council on the following planning application.

18/11367. Land to the Northwest of Lower Ashgrove Farm, Higher Ashgrove, Ashmore.

Discharge of conditions 7, 8, 11 & 12 of planning permission 15/09434/FUL

0592. To consider how to respond to any planning applications made after the publication of the agenda.

0593. To note any tree applications made after the publication of the agenda.

0594. To note the following planning decisions. Full details are available online.

18/9767. Willowbrook, Watery Lane, Donhead st Mary. Demolish existing timber garage and erect new ancillary accommodation to provide home office, games room and store room.

18/08426. Dunheve Cottage, Jenkins Corner. Donhead st Mary. Erection of replacement single storey outbuilding to provide ancillary living accommodation.

18/08522. Land adjacent Horsehill Cottage, Donhead St Mary. Construction of dwelling with detached car barn, including formation of parking and turning area (resubmission of 18/01223).

All were approved with conditions.

0595. Year ending 31st March 2019.

- (i) To note the balance of the accounts as of 31st December 2018.

Opening balance	£22,566.19
Total receipts	£23,620.61
Total payments	£18,994.09
Closing balance	£27,192.71

Of which £16,117.95 is ringfenced.

Leaving a balance of £11,704.76

Balance in Lloyds bank account £27,192.71

Unpresented cheques £0.00

- (ii) To note payments made since the last meeting.

- (iii) To authorise for payment a list of payments as detailed in the accompanying schedule

- (iv) To resolve to purchase litter pickers for the parish.

Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)

0596. Fields in Trust. To consider registering the New Remembrance Sports Field with Fields in Trust. Please see <http://www.fieldsintrust.org> for further information.

0597. Highway Issues.

- (i) Provision of sign warning of horses and riders.
- (ii) Traffic speed within the parish.
- (iii) To note any white lines within the parish that need repainting.
- (iv) To note matters previously reported to Highways for attention
- (v) To note any issues that need to be reported to Highways for attention.
- (vi) To note the dates the Parish Steward will visit in the coming months.
- (vii) To note highway repairs completed within the parish and to report any concerns to Wiltshire Council
- (viii) To resolve to send a letter to any Landowner who has overgrown hedges requiring cutting.

0598. Parish Litter Pick. This is normally held in early March but the date set by WC falls before the next meeting.

To consider whether to take part in the annual Wiltshire litter pick if there is one.

0599. Recreation areas.

- (i) To note any issues at Play area at New Remembrance Hall
- (ii) To note any issues at Play area at Coronation Drive
- (iii) To consider repairs required for the fence at the Coronation Drive play area.

0600. Cemetery at Charlton.

- (i) To receive an update on the issue raised at the last meeting.
- (ii) To note any issues.

0601. Speed Indicator Device. To receive an update from Cllr Miles.

0602. To receive updates on the following;

- (i) Bus shelters within the parish
- (ii) Community Orchard
- (iii) War Memorial.
- (iv) Litter issues around the parish
- (v) Emergency Plan
- (vi) Flood Plan

0603. Tree policy for Donhead St Mary. To consider adopting a tree policy for trees that are the responsibility of the parish council.

0604. Update of Actions of the Minutes dated 14th November 2018.

1. (0553) Clerk reported the development to Planning Enforcement.
 2. (0564) The Precept request has been submitted.
 3. (Clerk has requested further information re a mobile camera for litter enforcement.
- All other actions appear as agenda items.

0605. Salt bins within the parish.

- (i) To note the location of the salt bins.
- (ii) To note the status of the salt bins – Cllrs are requested to check if they need refilling.

0606. To consider changing the day of future PC meetings. Currently Donhead St Mary PC meets on the second Wednesday of the month, to consider changing this to a different day.

0607. To receive reports from Cllrs.

0608. Clerk's Report.

CATG meets on 27th February

SWWAB meets on 30th January

SWW Community Safety Group meets on 13th February (meeting on 9/1/19 has been rescheduled)

0609. To agree what should be submitted to the Donhead Digest.

0610. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk before Thursday 28th February 2019.

0611. To confirm the date and venue of the next meeting as Wednesday 13th March 2019 at 7.15pm.

Members of the Public and Press are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 2 minutes.

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