DONHEAD St MARY PARISH COUNCIL

**­­­­­­­­­­­­­­­Parish Clerk; Mrs Clare Churchill**

**1 Tower Farm Cottages, Quidhampton, Salisbury. SP2 9AA**

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26th June 2019

Cllrs.

You are hereby summoned to a Meeting of Donhead St Mary Parish Council to be held on Wednesday 3rd July 2019 at the New Remembrance Hall, Charlton at 7.15pm.

In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.

If you are unable to attend please inform the Clerk as soon as possible, should you be unable to attend and have an action on the agenda (update, report etc) please could you forward this to the Clerk before midday on Wednesday 3rd July.

Please remember that any requests for dispensation must be made prior to the start of the meeting.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) at least 24 hours before the meeting so that every effort may be made to provide access.

Regards

Clare Churchill

Clerk to Donhead St Mary Parish Council

**Agenda for a Meeting of Donhead St Mary Parish Council to be held on Wednesday 3rd July 2019 in the village hall at 7.15pm.**

At the start of the meeting there is an opportunity for questions or statements from members of the public on any matter concerning the village, no parishioner may speak for more than 2 minutes.

To receive a report from Wiltshire Cllr Tony Deane.

PC Richard Salter has sent apologies, he has another meeting to attend in Devizes. The latest report from the Police has been circulated.

**AGENDA**

**0685. Apologies for absence and to consider whether to approve the reasons given.**

*Local Government Act 1972 s85(1)*

**0686. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 8th May 2019.

*Local Government Act 1972 sch 12, para 41(1)*

**0687. Interests.**

1. Cllrs to declare any Disclosable Pecuniary Interestsrelated to any matters to be considered in this agenda that do not appear in the Cllr’s register of interests.
2. In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

**0688. Exclusion of the press and public.** To agree, if required, any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**0689. Co-option of Cllr.** There is 1 vacancy on Donhead St Mary PC, which having been advertised may be filled by co-option.

To co-opt a Cllr onto Donhead St Mary Parish Council.

**0690. Speeding issues within the parish –** to receive an update;

Metrocounts have been requested again for the following locations;

* Charlton village
* Charlton Lane
* A30 near the county boundary
* Ludwell

As yet no further information has been received.

**PLANNING**

**0691. To respond to Wiltshire Council Planning on the following planning applications.** Please note that hard copies of the plans are no longer available and plans should be viewed online prior to attending the meeting.

**19/05041. Well Cottage, Higher Coombe.** Proposed extensions and alterations to existing dwelling.

[Well Cottage](https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,900233)

**19/05166. Braeside Farm, Charlton.** Permanent stationing of a mobile home to provide accommodation for an agricultural worker.

[Braeside Farm](https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,900354)

**19/05699. Ye Olde Wheelwrights, Ludwell.** Variation of condition 2 of planning application 16/05955/FUL (Erection of Barn).

[Ye Olde Wheelwrights](https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,900857)

**0692. To consider how to respond to any** **planning applications** made after the publication of the agenda.

**0693. To note the following tree application.**

**19/05617. Bennetts, Donhead St Mary.** Fell unspecified tree (thought to be Willow).

**0694. To note the following planning decisions.** All were approved with conditions, full details are available online.

* **18/11476. Long Landsley, Salisbury Rd, Donhead St Mary.** Replacement dwelling and garages (demolish existing), erect entrance walls and gates, modify access, erect boundary fencing.
* **19/03434. Little Wincombe, Watery Lane.** Proposed alterations and extensions.
* **19/03706. Greystones, Charlton**. Single storey garden room extension, with linking lobby plus minor alterations to ground floor w.c. and utility room.
* **19/02996. Navarac, Salisbury Road, Donhead St Mary.** Replacement of existing lawful caravan/mobile home with single cottage.

**0695. Update of Actions of the Minutes** dated 8th May 2019.

1. (0661) Clerk circulated the information to complete the online registers.

2. (0663) Clerk informed WC of the co-option.

3. (0664) All metrocounts were re requested, the original area board request was in the system but only found by looking up the reference number.

4. (0665) Planning responses were sent to WC.

5. (0668) Clerk spoke to Mr Wilmot (WC Planning) and he confirmed that the discharge of conditions is part of the planning process for the applicant, it is not something the parish should be consulted on. Conditions are only discharged when met unless a variation is applied for.

6. (0674) The certificate of exemption has been sent to the External Auditor.

7. (0677) Clerk has written to the gentleman re the incorrect ERoB.

8. (0679) Clerk has written to the Solicitor.

**0696. CCTV.** Further to previous discussions, to consider the provision of CCTV within the parish.

**0697. Potential Road name change.** To receive an update.

**0698. Year ending 31st March 2020.**

## To note the balance of the accounts.

Opening balance £22,070.00

Total receipts £15,849.02

Total payments £ 3,763.06

Closing balance £34,155.96

Of which £18,940.27 is solar fund money

£1,187.98 is ringfenced.

Leaving a balance of £14,027.98

Balance in Lloyds bank account £34,207.49, unpresented cheque total £51.53.

1. To note payments made since the last meeting.
2. To authorise for payment a list of payments as detailed in the accompanying schedule
3. To consider the solar fund.

*Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)*

**0699. Highway Issues.**

(i) To note matters previously reported to Highways for attention

(ii) To note any issues that need to be reported to Highways for attention.

(iii) To resolve to send a letter to any Landowner who has overgrown hedges requiring cutting.

Clerk has received correspondence from 1 property as their hedges have previously been cut by the Council. Clerk has contacted WC for clarification on this.

**0700. Play areas.** To receive an update;

Inspections are due in September 2019.

(i) Play area at the New Remembrance Field

(ii) Play area at Coronation Drive

**0701. To receive updates on the following;**

(i) Charlton Cemetery

(ii) War Memorial.

(iii) Emergency Plan

(iv) First Aid / Defibrillator.

(v) Dementia session.

(vi) Flood Plan

**0702. To receive reports from Cllrs.**

**0703. Clerk’s Report.**

New Police co-ordinator for the area.

Email re meeting regarding Westminster Memorial hospital – circulated

Notice of road closure – circulated via email.

Email re overgrown hedge – circulated

Police report circulated.

Copy of the fete accounts - filed

Networking day on 9th May – no one was available to attend.

SWWAB met on 4th June focus on drugs and alcohol

SWW CSG met on 5th June – discussion on the drug and alcohol issues

OFWG met on 12th June

SWWAB will meet on 17th July at Mere

CATG will meet on 24th July

**0704. To agree what should be submitted to the Donhead Digest.**

**0705. To note items for the agenda of the next meeting.** Any items for the agenda should be sent to the Clerk before Thursday 22nd August.

**0706. To confirm the date and venue of the next meeting** as Wednesday 4th September 2019.

Members of the Public and Press are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 2 minutes.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.