

DONHEAD St MARY PARISH COUNCIL

Parish Clerk; Mrs Clare Churchill

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30th October 2019

Cllrs.

You are hereby summoned to a Meeting of Donhead St Mary Parish Council to be held on Wednesday 6th November 2019 at the New Remembrance Hall, Charlton at 7.15pm.

In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.

If you are unable to attend please inform the Clerk as soon as possible, should you be unable to attend and have an action on the agenda (update, report etc) please could you forward this to the Clerk before midday on Wednesday 6th November.

Please remember that any requests for dispensation must be made prior to the start of the meeting.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) at least 24 hours before the meeting so that every effort may be made to provide access.

Regards

Clare Churchill

Clerk to Donhead St Mary Parish Council

Agenda for a Meeting of Donhead St Mary Parish Council to be held on Wednesday 6th November 2019 in the village hall at 7.15pm.

At the start of the meeting there is an opportunity for questions or statements from members of the public on any matter concerning the village, no parishioner may speak for more than 2 minutes.

To receive a report from Wiltshire Cllr Tony Deane.

AGENDA

0757. Apologies for absence and to consider whether to approve the reasons given.

Local Government Act 1972 s85(1)

0758. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 4th September 2019.

Local Government Act 1972 sch 12, para 41(1)

0759. Council meeting minutes - to confirm and sign the minutes of the parish council planning meeting held on 21st September 2019.

Local Government Act 1972 sch 12, para 41(1)

0760. Council meeting minutes - to confirm and sign the minutes of the parish council planning meeting held on 12th October 2019.

Local Government Act 1972 sch 12, para 41(1)

0761. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0762. Exclusion of the press and public. To agree, if required, any items to be dealt with after the public, including the press, have been excluded under.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0763. Co-option of Cllr. There is 1 vacancy on Donhead St Mary PC, which having been advertised may be filled by co-option.

To co-opt a Cllr onto Donhead St Mary Parish Council.

0764. Speeding issues within the parish – to receive an update;

- (i) Metrocounts have been in place at the following locations;

- Charlton village
- Charlton Lane
- A30 near the county boundary
- Ludwell

The results have been received and circulated via email.

No further action was the recommendation for each location.

- (ii) New reports of traffic concerns.

- A30 near the Rising Sun. Persistent and dangerous speeding
- Ludwell – both traffic speed and volume - crossing the A30 by The Grove Arms particularly by children to / from the bus stop.

0765. Highway Issues.

- (i) To note matters previously reported to Highways for attention
- (ii) To note any issues that need to be reported to Highways for attention.

(iii) To resolve to send a letter to any Landowner who has overgrown hedges requiring cutting.

0766. Rights of Way within the parish. To consider an audit of the existing rights of way. Funding may be available and some improvements can be done by Seeds4Success but require the parish to purchase the materials and make a donation. A notice was placed in the Donhead Digest and a few volunteers have come forward.

To confirm how the audit will be carried out.

PLANNING

0767. To respond to Wiltshire Council Planning on the following planning applications. Please note that hard copies of the plans are no longer available and plans should be viewed online prior to attending the meeting.

19/10045. Nunswell, Higher Coombe. Alterations to existing stable block to create a studio and gym with kitchen, shower and WC facility.

[Nunswell](#)

0768. To consider how to respond to any planning applications made after the publication of the agenda.

0769. To note any tree applications received after the publication of this agenda.

0770. To note the following planning decisions. All were approved with conditions, full details are available online.

- **19/07097. Navarac, Salisbury Rd. Shaftesbury.** Replacement of existing lawful caravan / mobile home with single dwelling.
- **19/07206. Glebe Farm House, Charlton Lane.** Proposed extensions and alterations to existing dwelling, demolition of existing barns and construction of replacement barn with stables.
- **19/07316. Hartley Cottage, Donhead St Mary.** Variation of Condition 2 of 18/05836/FUL (Erection of replacement single storey extensions on the side/rear, a two storey extension on the rear elevation and a replacement detached garage/car port).
- **19/07694. Green Farm, Charlton.** Proposed garage.
- **19/08088. Ye Olde Wheelwrights Camp site, Ludwell.** Erect overhead line.
- **19/08129. Coombe Mead, Junction In Higher Coombe North To Dockham Bottom, Higher Coombe, Donhead St Mary.** Extend ground floor to habitable space, form additional bedroom on first floor, create entry from south ground floor level, add two windows to west side and connect two floors with stairs.
- **19/09257. The Malthouse, Donhead St Mary.** Horse Chestnut – fell, Lime – reduction of up to 4 metres.

The planning application for **Peckons Hill Farm Dairy (19/05140)** has not yet been determined, the target date is 20th Nov.

0771. Wiltshire Local Plan – an update. To receive a report from Cllrs Fraser and Rossiter who attended the update meeting on 25th September 2019.

0772. Donhead St Mary PC role as a charity trustee of the following charity;
Charity number 305503. Donhead st Mary Remembrance Field.

[Donhead St Mary Remembrance Field - Charity Commission](#)

The Charity Commission has emailed a copy of the trust documents.

The financial information is overdue.

To resolve a way forward.

0773. Ownership of Donhead St Mary Sports Club. Cllr Rossiter informed the Clerk that a legal firm in Gillingham was holding documents belonging to DsMPC, the Clerk has written to the company asking for information on the documents it holds but as yet not received a reply.

0774. Update of Actions of the Minutes dated 4th and 21st September and 12th October 2019.

1. (0719) Clerk informed WC of the decision to reduce the number of Cllrs from 13 to 9.
2. (0721) Planning responses were submitted to WC.
3. (0732.i) Clerk has written to the Donhead Digest thanking them for the donation.
4. (0729.3) As yet the Clerk hasn't received anything re the EROB change.

5. (0733.iii) Clerk has written to nos 45 and 65 Coronation Drive, re hedges.
6. (0745) Planning responses were submitted to WC.
7. (0747) Clerk informed WC Spatial Planning and WC Cllr Deane about the issue with the Shaftesbury NHP.
8. (0752) Planning responses were submitted to WC.

0775. CCTV. At the last meeting it was requested that this should remain on the agenda.

0776. Parish notice boards. To consider any work required on the parish notice boards.

- (i) The Old Pump House, Charlton – new backing required.
- (ii) Near St John's Close, Charlton
- (iii) Outside Ludwell Stores and Post Office, Ludwell
- (iv) Top of Church Hill, Donhead St Mary

0777. Year ending 31st March 2020.

- (i) To note the balance of the accounts.

Opening balance	£22,070.00
Total receipts	£25,010.02
Total payments	£ 8,280.39
Closing balance	£38,799.63

Of which £18,832.77 is solar fund money and £1,187.98 is ringfenced.
 Leaving a balance of £18,779.13
 Balance in Lloyds bank account £38,799.63, unpresented cheque total £0.00.
 - (ii) **To note payments** made since the last meeting.
 - (iii) **To authorise for payment** a list of payments
 - (iv) **To authorise the Clerk** to attend Practitioners Conference in February 2020
 - (v) **Solar fund.** To consider requests for solar fund money.
- Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)*

0778. Budget for the council year 2020 – 20121. To set a budget.

0779. Precept for the Council year 2020 – 20121. To confirm the Precept that will be requested from Wiltshire Council.

0780. Play areas. To receive an update;

- (i) Play area at the New Remembrance Field. To note the annual inspection report.
- (ii) Play area at Coronation Drive. To note the annual inspection report
- (iii) To note any issues requiring attention.

0781. To receive an update on the following; Cllr Walker to report

- (i) Flooding in the parish
- (ii) Flood Plan

0782. To receive updates on the following;

- (i) Charlton Cemetery
- (ii) War Memorial.
- (iii) Emergency Plan
- (iv) First Aid / Defibrillator.
- (v) Dementia session.
- (vi) Flood Plan

0783. To receive reports from Cllrs.

0784. Clerk's Report.

The final decision for the new ward boundaries has been received – Donhead St Mary is to remain in the Tisbury ward.

CATG meet on 6th November

OFWG meet on 13th November.

SWWAB will meet on 20th November. All welcome, focus on climate change.

SWW CSG did not meet on 2nd October, date to be confirmed for the new meeting.

0785. To agree what should be submitted to the Donhead Digest.

0786. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk **before** Wednesday 18th December.

0787. To confirm the date and venue of the next meeting as Wednesday 8th January 2020.

Members of the Public and Press are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 2 minutes.

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