

DONHEAD St MARY PARISH COUNCIL

Parish Clerk; Mrs Clare Churchill

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30th December 2019

Cllrs.

You are hereby summoned to attend a Meeting of Donhead St Mary Parish Council to be held on Wednesday 8th January 2020 at the New Remembrance Hall, Charlton at 7.15pm to transact the business on the attached agenda,

In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.

If you are unable to attend please inform the Clerk as soon as possible, should you be unable to attend and have an action on the agenda (update, report etc) please could you forward this to the Clerk before midday on Wednesday 8th January.

Please remember that any requests for dispensation must be made prior to the start of the meeting.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) at least 24 hours before the meeting so that every effort may be made to provide access.

Regards

Clare Churchill

Clerk to Donhead St Mary Parish Council

Agenda for a Meeting of Donhead St Mary Parish Council to be held on Wednesday 8th January 2020 in the New Remembrance Hall, Charlton at 7.15pm.

At the start of the meeting there is an opportunity for questions or statements from members of the public on any matter concerning the village, no parishioner may speak for more than 2 minutes.

To receive a report from Wiltshire Cllr Tony Deane.

AGENDA

0794. Apologies for absence and to consider whether to approve the reasons given.

Local Government Act 1972 s85(1)

0795. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 6th November 2019.

Local Government Act 1972 sch 12, para 41(1)

0796. Council meeting minutes - to confirm and sign the minutes of the parish council planning meeting held on 7th December 2019.

Local Government Act 1972 sch 12, para 41(1)

0797. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0798. Exclusion of the press and public. To agree, if required, any items to be dealt with after the public, including the press, have been excluded under.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0799. To agree a Lease or Licence to Donhead St Mary Sports Club.

0800. Donhead St Mary PC role as a charity trustee of the following charity; Charity number 305503. Donhead st Mary Remembrance Field.

[Donhead St Mary Remembrance Field - Charity Commission](#)

To establish a Donhead St Mary Remembrance Field Committee to progress outstanding issues including;

- Registering land with the Land Registry
- Changing the Trustees for the Charity
- Changing the contact details for the Charity
- Completing the Financial information for the Charity

All proposals must be agreed by Donhead St Mary PC before any changes are made.

0801. Highway Issues.

- (i) To note matters previously reported to Highways for attention
- (ii) To note any issues that need to be reported to Highways for attention.
- (iii) To resolve to send a letter to any Landowner who has overgrown hedges requiring cutting.
- (iv) Rights of Way within the parish.

PLANNING

0802. To consider how to respond to any planning applications made after the publication of the agenda.

0803. To note any tree applications received after the publication of this agenda.

0804. To note the following planning decisions. All were approved with conditions, full details are available online.

19/10045. Nunswell, Higher Coombe. Alterations to existing stable block to create a studio and gym with kitchen, shower and WC facility. **Refuse.**

19/10374. Land North East Of Oak Cottage, Berry Wood Lane, Donhead St Mary Extensions to existing building to form tractor store and fodder shed. **APPC**

19/10440. Dewpond, Junction With Berry Wood Lane Donhead St Andrew West To Britmore Lane Gutch Common, Gutch Common. Ground & 1st floor extension with part tiled roof with dormers & part flat roof with rooflight. Removal of a first floor window & recladding of northern upper elevation. Insertion of 2 ground floor & one 1st floor window, construction of a 1st floor dormer. **Refused.**

Peckons Hill Farm Dairy (19/05140) has not yet been determined, the target date is 20th Nov.

0805. Breaches of deemed planning consent. To receive information relating to any breaches of planning within the parish.

Please note that any person with concerns regarding planning breaches should contact the Local Planning Authority (Wiltshire Council) and report their concerns directly.

0806. Co-option of Cllr. There is 1 vacancy on Donhead St Mary PC, which having been advertised may be filled by co-option.

To co-opt a Cllr onto Donhead St Mary Parish Council.

A second vacancy will shortly be advertised.

0807. Update of Actions of the Minutes dated 6th November and 7th December 2019.

0808. Parish notice boards. To consider any work required on the parish notice boards.

(i) The Old Pump House, Charlton – new backing required.

0809. Year ending 31st March 2020.

(i) To note the balance of the accounts.

Opening balance	£22,070.00
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Total receipts	£25,108.62
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Total payments	£10,965.85
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Closing balance	£36,212.57
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Of which £183832.77 is solar fund money and £1,187.98 is ringfenced.

Leaving a balance of £16,692.07

Balance in Lloyds bank account £36,212.57 unrepresented cheque total £0.00.

(ii) **To note payments** made since the last meeting.

(iii) **To authorise for payment** a list of payments

(iv) **Solar fund.** To consider requests for solar fund money.

Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)

0810. Play areas. To receive an update;

(i) Play area at the New Remembrance Field.

(ii) Play area at Coronation Drive.

(iii) To note any issues requiring attention.

0811. To receive an update on the following; Cllr Walker to report

(i) Flooding in the parish

(ii) Flood Plan

0812. To receive updates on the following;

(i) Charlton Cemetery

(ii) War Memorial.

(iii) Emergency Plan

(iv) First Aid / Defibrillator.

(v) Dementia session.

0813. To receive reports from Cllrs. Please note these must be brief and should only be for information.

0814. Clerk's Report.

Email from WC re site at Ludwell (circulated), second email confirmed the site is no longer being considered. Clerk will monitor.

Highway newsletter – circulated via email

Election info – sent to Cllr Adams to display

Various emails from CEM inc Big Sleep, Real Madrid

WC meeting re future – Tues 7th Jan at the City hall, Salisbury

OFWG meet on 15th January.

SWW CSG meet on 15th January.

Cranborne Chase AONB open day 22nd January

SWWAB will meet on 29th January. All welcome, focus on young people's mental health.

CATG meet on 26th February

0815. To agree what should be submitted to the Donhead Digest.

0816. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk **before** Thursday 13th February 2020.

0817. To confirm the date and venue of the next meeting as Wednesday 4th March 2020.

Members of the Public and Press are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 2 minutes.

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