

# **Agenda for a Meeting of Donhead St Mary Parish Council to be held on Wednesday 4<sup>th</sup> March 2020 in the New Remembrance Hall, Charlton at 7.15pm.**

At the start of the meeting there is an opportunity for questions or statements from members of the public on any matter concerning the village, no parishioner may speak for more than 2 minutes.

To receive a report from Wiltshire Cllr Tony Deane.

## **AGENDA**

### **0829. Apologies for absence and to consider whether to approve the reasons given.**

*Local Government Act 1972 s85(1)*

### **0830. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 8<sup>th</sup> January 2020.

*Local Government Act 1972 sch 12, para 41(1)*

### **0831. Council meeting minutes** - to confirm and sign the minutes of the parish council planning meeting held on 1<sup>st</sup> February 2020.

*Local Government Act 1972 sch 12, para 41(1)*

### **0832. Council meeting minutes** - to confirm and sign the minutes of the extraordinary parish council meeting held on 1<sup>st</sup> February 2020.

*Local Government Act 1972 sch 12, para 41(1)*

### **0833. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

### **0834. Exclusion of the press and public.** To agree, if required, any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

### **0835. To agree the Lease to Donhead St Mary Sports Club.** Cllrs Dewey and Rossiter to lead.

### **0836. Donhead St Mary PC** role as a charity trustee of the following charity;

Charity number 305503. Donhead st Mary Remembrance Field.

[Donhead St Mary Remembrance Field - Charity Commission](#)

To receive an update on the following;

- Registering land with the Land Registry
- Changing the Trustees for the Charity
- Changing the contact details for the Charity
- Completing the Financial information for the Charity

### **0837. Maintenance of Trees on land maintained / owned by Donhead St Mary PC.** Cllr Dewey to lead.

Three quotes have been received for a tree survey or trees within the New Remembrance Field (and its boundary).

To consider the quotes.

To accept one of the quotes and authorise the survey.

### **0838. Highway Issues.**

- (i) To note matters previously reported to Highways for attention.

Drains at the bottom of Dennis Lane

Drains along the A30

Overgrown hedges

Cllr Walker

Cllr Walker

Clerk

- (ii) To note any issues that need to be reported to Highways for attention.
- (iii) To resolve to send a letter to any Landowner who has overgrown hedges requiring cutting.
- (iv) Rights of Way within the parish.

## PLANNING

### 0839. To respond to Wiltshire Council on the following planning application;

- (i) **20-00357. Ye Olde Wheelwrights, Ludwell.** Erection of detached dwelling and detached garage (Outline application with all matters reserved)

**0840. To consider how to respond to any planning applications** made after the publication of the agenda.

### 0841. To note the following applications for tree work.

**St Mary's Church, Church Hill. Donhead St Mary.** Lime – fell as in severe decline and in proximity of heavy public traffic.

**0842. To note any tree applications** received after the publication of this agenda.

**0843. To note the following planning decisions.** Both were approved with conditions, full details are available online.

**19/10609. Chapel, Church Hill.** Addition of roof lights and glazed door to porch.

**19/10740. 15 Horsehill Place, Donhead St Mary.** Erect Single and Two Storey Extensions.

**0844. Breaches of deemed planning consent.** To receive information relating to any breaches of planning within the parish. The information previously reported was passed onto WC Enforcement but as yet no response to either of the alleged breaches. Please note that any person with concerns regarding planning breaches should contact the Local Planning Authority (WCI) and report their concerns directly.

**0845. Co-option of Cllr.** There is 1 vacancy on Donhead St Mary PC, which having been advertised may be filled by co-option.

To co-opt a Cllr onto Donhead St Mary Parish Council.

### 0846. Climate Change.

Cllr Walker to lead.  
In the light of recent weather anomalies it seems that scientists predictions are being played out. What is our position regarding Climate Change? Do we acknowledge, or declare it ?

What could we do as a council to support our community and environment? Ideas may range from ways to make the Village Hall energy efficient.

Could we install an electric charging point.

Could we collaborate with neighbouring councils. Shaftesbury for example is particularly proactive with many ideas.

What about recycling bins?

Many trees were lost in the recent storms, we know tree planting is welcomed and encouraged by the NFU as well as other organisations. What could we do to replace lost specimens .

### 0847. Update of Actions of the Minutes

dated 8<sup>th</sup> January and 1<sup>st</sup> February.  
1. (0807) Clerk has informed WC of the co-option. An updated contact list has been circulated.

### 0848. Parish notice boards.

- (i) The Old Pump House, Charlton – update on the repairs to the roof and notice board.
- (ii) Charlton – update on replacement lock.

### 0849. Year ending 31<sup>st</sup> March 2020.

|  |            |
|--|------------|
| (i) To note the balance of the accounts. |            |
| Opening balance                          | £22,070.00 |
| Total receipts                           | £25,183.42 |
| Total payments                           | £12,443.71 |
| Closing balance                          | £34,809.71 |

Of which £18,332.77 is solar fund money and £1,187.98 is ringfenced.  
Leaving a balance of £15,289.21  
Balance in Lloyds bank account £34,869.71 unrepresented cheque total £60.00.

- (ii) **To note payments** made since the last meeting.
- (iii) **To authorise for payment** a list of payments
- (iv) **Solar fund.** To consider requests, if received, for solar fund money.  
*Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)*

**0850. Play areas.** To receive an update;

- (i) Play area at the New Remembrance Field.
- (ii) Play area at Coronation Drive.
- (iii) To note any issues requiring attention.

**0851. To receive an update on the following;** Cllr Walker to report

- (i) Flooding in the parish following recent bad weather.
- (ii) Flood Plan inc an update on the map requested from WC.

**0852. To receive updates on the following;**

- (i) Charlton Cemetery Clerk / Cllr Rossiter
- (ii) War Memorial. Cllr Fraser
- (iii) Emergency Plan Cllr Garnett
- (iv) First Aid / Defibrillator. Cllr Miles to report on date for defib training session.
- (v) Dementia session. Cllr Fraser

**0853. Great British Spring Clean.** Parishes are asked to get involved with this event, the dates are 20<sup>th</sup> March – 13<sup>th</sup> April. This year parishes are expected to dispose of the rubbish themselves by either taking the litter home and disposing it into their household waste bin or taking the waste to the nearest HRC (if using a van or trailer permission is required).

To confirm whether Donhead St Mary will take part in this event.

To confirm how the waste will be disposed of.

To confirm a meeting place or places.

**0854. To receive reports from Cllrs.** Please note these must be brief and should only be for information.

**0855. Clerk's Report.**

Email from Cllr Deane regarding permission for changing a memorial – replied and explained the procedure. As yet no application has been received from the Funeral Director / Stonemason.

Invitation to a meeting for the Tisbury CLT – emailed but no one was able to attend (less than 24hrs notice given).

Report of a dumped caravan – advised this should be reported on the MyWiltshire app

Highway newsletter – circulated via email

OFWG meet on 11<sup>th</sup> March.

SWWAB will meet on 18<sup>th</sup> March. All welcome. Start time at 5.30pm (refreshments from 5pm).

CATG meet on 26<sup>th</sup> February.

**0856. Training for Parish Cllrs.** To agree a date for an in house training session

**0857. To agree what should be submitted to the Donhead Digest.**

**0858. To note items for the agenda of the next meeting.** Any items for the agenda should be sent to the Clerk **before** Wednesday 22<sup>nd</sup> April 2020.

**0859. To confirm the date and venue of the next meeting** as Wednesday 6<sup>th</sup> May 2020.

Members of the Public and Press are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 2 minutes.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.