

DONHEAD St MARY PARISH COUNCIL

Parish Clerk; Mrs Clare Churchill

1 Tower Farm Cottages, Quidhampton, Salisbury. SP2 9AA

Tel; 01722 743027

Email; clerk@donheadstmaryparishcouncil.org

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26th August 2020

Cllrs.

You are hereby summoned to a Virtual Meeting of Donhead St Mary Parish Council to be held on 2nd September 2020 at 7.15pm.

This meeting will be held virtually using zoom.

In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.

If you are unable to attend please inform the Clerk as soon as possible, should you be unable to attend and have an action on the agenda (update, report etc) please could you forward this to the Clerk before midday on Wednesday 2nd September.

Please remember that any requests for dispensation must be made prior to the start of the meeting.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) at least 24 hours before the meeting so that every effort may be made to provide access.

Regards

Clare Churchill

Clerk to Donhead St Mary Parish Council

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Agenda for a Virtual Meeting¹ of Donhead St Mary Parish Council to be held on 2nd September 2020 at 7.15pm.

This meeting will be held using zoom.

Meeting ID 846 0274 1279

Password 231492

At the start of the meeting there is an opportunity for questions or statements from members of the public on any matter concerning the village, no parishioner may speak for more than 2 minutes.

Alternatively members of the public can email comments to the Parish Clerk which will then be read out at the meeting.

To receive a brief report from Wiltshire Cllr Deane.

AGENDA

0944. Election of a Chairman for this meeting if the Chairman and Vice Chairman are unable to attend.

0945. Apologies for absence and to consider whether to approve the reasons given.

Local Government Act 1972 s85(1)

0946. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 1st July 2020.

Local Government Act 1972 sch 12, para 41(1)

0947. Council meeting minutes - to confirm and sign the minutes of the parish council planning meeting held on 25th July 2020.

Local Government Act 1972 sch 12, para 41(1)

0948. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0949. Exclusion of the press and public. To agree, if required, any items to be dealt with after the public, including the press, have been excluded under.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0950. To receive an update on the Lease to Donhead St Mary Sports Club.

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

PLANNING

0951. To respond to WC on the following planning application;

20/06285. Charlton Manor House, Charlton. Single storey extension.

[Charlton Manor House](#)

0952. To consider how to respond to any planning applications made after the publication of the agenda.

0953. To note any tree applications received after the publication of this agenda.

0954. To note the following planning decisions, full details are available online.

20/04348. Charlton Fields Farm House, Charlton. APPC.

20/04666. Wild Cherry, Britmore Lane. APPC.

20/04717. Dewpond, Gutch Common. APPC

20/04828. Oak Cottage, Berrywood Lane. Refuse

20/05296. Primrose Cottage. APPC

As yet undetermined.

20/04702. Ashgrove Farm, Higher Ashgrove. APPC

20/04879. Land adj to Mill Hse, Cats Hill Lane.

0955. Breaches of deemed planning consent. To receive information relating to any breaches of planning within the parish. Please note that any person with concerns regarding planning breaches should contact the Local Planning Authority (WC) and report their concerns directly.

0956. Planning consultation. Council is asked to note the current consultation to changes in the planning system.

To confirm whether Donhead St Mary PC wishes to respond to this consultation.

<https://www.gov.uk/government/consultations/changes-to-the-current-planning-system>

0957. Update of Actions of the Minutes dated 1st July and 25th July. To note the following.

1. (0912) The plan for the land included in the lease was sent to the Solicitor by Cllr Dewey.
2. (0913) A meeting to consider planning applications was held on 25th July.
3. (09919) All payments were made electronically.
4. (0919.iv) The Clerk has purchased the an annual contract with zoom.
5. (0920) The two play areas were opened and signage displayed.
6. (0924) Clerk informed Highways of the visible posts from the missing sign and not heard back.
7. (0930) Clerk has informed WC of the vacancy and is awaiting the notice for display.
8. (0933) Clerk submitted all the planning responses to WC.
9. (0933) Clerk sent a request to Cllr Deane for the requested call ins.
10. (0939) Clerk met with Cllr Feltham and the AGS and AR were signed. Clerk sent the signed paperwork to the External Auditor and has received confirmation of receipt.
11. (0940) Clerk received a thank you from Donhead Sports Club for the help given in alternative grant streams.

0958. Year ending 31st March 2021.

(i) To note the balance of the accounts.

Opening balance	£32,084.71
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Total receipts	£16,331.99
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Total payments	£ 6,476.06
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Closing balance	£41,940.64
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Of which £26,645.06 is solar fund money and £1,187.98 is ringfenced.

Leaving a balance of £14,107.85

Balance in Lloyds bank account £42,360.64, one payment has not been made as no invoice has been received total £420.00

(ii) To note payments made since the last meeting. Only payments authorised at DsM meetings and the two monthly standing orders have been processed.

(iii) To authorise for payment a list of payments

(iv) Solar fund. To consider requests, for solar fund money.

Donhead Social Netballers £300 to replace goalposts.
Council is requested to consider the solar fund tab in the finance spreadsheet.

Another suggestion put forward is to use some of the fund to repair or replace some of the stiles on the rights of way.

Council is asked to note that although the money has been given to the parish, it may only be spent in accordance with the powers of a parish council.

Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)

0959. Donhead St Mary Play areas. To note any issues at the following;

- (i) Coronation Drive play area
- (ii) New Remembrance Hall / Field play area.

The annual inspection will be carried out in September / October.

0960. Review of charges at Charlton Cemetery. The current charges were last reviewed in 2016, changes were made to the memorial charges in 2018.

To review the current charges.

0961. Pre purchase of graves at Charlton Cemetery. Currently pre purchasing is allowed.

To consider whether to limit the pre purchase of graves to adjoining graves only.

0962. To receive updates on the following;

War Memorial - cleaning, repair and screening.

Charlton Cemetery

Climate Change

First aid / defibrillator session.

Dementia session.

Emergency plan.

0963. Flood Plan for Donhead St Mary. To receive an update from Cllr Walker

Council is reminded that any issues with blocked drains or gullies must be sent to Cllr Walker with a clear location.

0964. Highway Issues.

- (i) To note matters previously reported to Highways for attention.

Clerk has reported the following issues;

Faded give way signs at A30 / Dennis Lane junction

Faded give way markings at A30 / Peckons Hill junction

Pavement alongside the A30 at Ludwell Hill

- (ii) To note any issues that need to be reported to Highways for attention.
- (iii) Parish Emergency Assistance Scheme (PEAS)
- (iv) Salt bin audit
- (v) To resolve to send a letter to any Landowner who has overgrown hedges requiring cutting.
- (vi) Rights of Way within the parish.

0965. To agree what should be submitted to the Donhead Digest.

0966. Clerk's Report.

Covid updates from WC.

Updates re the reopening of libraries

Updates re the reopening of leisure centres

Phone call re covid grant – the cemetery at Charlton was not eligible as it has never been assessed for rates and therefore has no rating reference number.

SWWAB will meet virtually on 30th September at 6.30pm

CATG will meet virtually on 9th September

Enquiry regarding location of a grave.

Two burials have taken place.

0967. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk **before** Wednesday 21st October 2020.

Council is reminded that this will be the budget setting meeting and any additional budget lines should be sent to the Clerk for inclusion in the draft budget for 2021/2022.

0968. To confirm the date and venue of the next meeting as Wednesday 4th November 2020. The venue will be confirmed nearer the date but will either be the New Remembrance Hall or a virtual meeting.

0969 To resolve to exclude the public and press for the following reason;

that it involves the likely disclosure of confidential matters prejudicial to the public interest

0970. Communication received regarding Cllr behaviour.

Members of the Public and Press are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

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