

DONHEAD St MARY PARISH COUNCIL

Parish Clerk; Mrs Clare Churchill

1 Tower Farm Cottages, Quidhampton, Salisbury. SP2 9AA

Tel; 01722 743027

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30th April 2020

Cllrs.

You are hereby summoned to a Virtual Meeting of Donhead St Mary Parish Council to be held on 6th May 2020 at 7.15pm.

In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.

If you are unable to attend please inform the Clerk as soon as possible, should you be unable to attend and have an action on the agenda (update, report etc) please could you forward this to the Clerk before midday on Wednesday 6th May.

Please remember that any requests for dispensation must be made prior to the start of the meeting.

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health and Safety and Human Rights. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01722 743027) at least 24 hours before the meeting so that every effort may be made to provide access.

Regards

Clare Churchill

Clerk to Donhead St Mary Parish Council

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Agenda for a Virtual Meeting¹ of Donhead St Mary Parish Council to be held on 6th May 2020 at 7.30pm.

This meeting will be held using zoom.

Meeting ID 879 5912 3944

Password 2PGjNj

At the start of the meeting there is an opportunity for questions or statements from members of the public on any matter concerning the village, no parishioner may speak for more than 2 minutes.

Alternatively members of the public can email comments to the Parish Clerk which will then be read out at the meeting.

To receive a brief report from Wiltshire Cllr Deane.

AGENDA

0868. Election of Chair and other appointments. To confirm that under the legislation that came into force on 4th April 2020, the current appointments agreed in May 2019 will continue until May 2021. This includes the role of Chairman and Vice Chairman.

0869. Apologies for absence and to consider whether to approve the reasons given.
Local Government Act 1972 s85(1)

0870. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 4th March 2020.
Local Government Act 1972 sch 12, para 41(1)

0871. Council meeting minutes - to confirm and sign the minutes of the parish council planning meeting held on 15th April 2020.
Local Government Act 1972 sch 12, para 41(1)

0872. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0873. Exclusion of the press and public. To agree, if required, any items to be dealt with after the public, including the press, have been excluded under.
Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0874. To adopt the draft Protocol for Remote Meetings of Donhead St Mary Parish Council.

0875. To agree the Lease to Donhead St Mary Sports Club. Cllrs Dewey and Rossiter to lead.

¹ In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

0876. Maintenance of Trees on land maintained / owned by Donhead St Mary PC.

0877. Highway Issues.

- (i) To note matters previously reported to Highways for attention.
- (ii) To note any issues that need to be reported to Highways for attention.
- (iii) To resolve to send a letter to any Landowner who has overgrown hedges requiring cutting.
- (iv) Rights of Way within the parish.

PLANNING

0878. To respond to Wiltshire Council on the following planning application;

- (i) **20/02656/VAR. Mulberry House, Front Horsehill Lane.** Variation of condition 13 of 18/08522 to allow residential occupation of the roof space of the garage.

[Mulberry House](#)

Condition 13 is as follows

The accommodation within the roofspace of the garage hereby permitted shall not be occupied at any time other than for purposes ancillary to the residential use of the main dwelling and it shall remain within the same planning unit as the main dwelling.

- (ii) **20/02778. Mountfield, Higher Coombe.** Proposed conversion of garage into living accommodation and first floor extension above.

[Mountfield](#)

- (iii) **20/02491. Ashgrove Farm B3081 Northwest to county boundary, Higher Ashgrove.** Partial demolition of semi derelict barn. Create new brewery store and bottle store to support the growing Brewery business. Decorative bottle store utilises remains of stone quoined cob and rubble stone barn end

[Ashgrove Farm](#)

0879. To consider how to respond to any planning applications made after the publication of the agenda.

0880. To note any tree applications received after the publication of this agenda.

0881. To note the following planning decisions, full details are available online.

20/01245. Wild Cherry. Refused.

20/00836. Donhead Sports Club. Approve with conditions

0882. Breaches of deemed planning consent. To receive information relating to any breaches of planning within the parish. Please note that any person with concerns regarding planning breaches should contact the Local Planning Authority (WC) and report their concerns directly.

0883. Donhead St Mary Open Spaces survey. The documentation has been resent. To confirm the response.

0884. Rural Facilities survey. The Clerk has emailed WC to request this as it did not arrive with Donhead St Mary, as yet no response.

0885. Update of Actions of the Minutes dated 4th March and 15th April. To note the following.

1. (0836) This is ongoing, Clerk has been trying to contact the charity commission.
2. (0839) Planning response was emailed to WC.
3. (0840) Planning responses were emailed to WC.
4. (0844) Clerk contacted enforcement and circulated the response.
5. (0845) Clerk has informed WC of the co-option. An updated contact list has been circulated.
6. (0846) Climate Change will on the next agenda once meetings can be held in person.
7. (0848) Work to the roof of the Old Pump House – update.
8. (0851) The Flood plan will be on the next agenda once meetings can be held in person.
9. (0853) The Great British spring clean has been postponed due to covid-19.
10. (0863) Planning responses were emailed to WC. Cllr Deane called in the application as requested.

0886. Year ending 31st March 2020.

(i) To note the balance of the accounts.

Opening balance	£22,070.00
Total receipts	£25,183.42
Total payments	£14,873.91
Closing balance	£32,379.51

Of which £18,332.77 is solar fund money and £1,187.98 is ringfenced.

Leaving a balance of £12,859.01

Balance in Lloyds bank account £32,917.35 unpresented cheque total £537.84.

(ii) **To note payments** made since the last meeting.

(iii) **To authorise for payment** a list of payments

(iv) **Solar fund.** To consider requests, if received, for solar fund money.

Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)

0887. Grasscutting contract for Charlton Cemetery.

0888. To agree what should be submitted to the Donhead Digest.

0889. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk **before** Wednesday 17th June 2020.

0890. To confirm the date and venue of the next meeting as Wednesday 1st July 2020.

Members of the Public and Press are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?

The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.