

# Draft Minutes of a Virtual Meeting<sup>1</sup> of Donhead St Mary Parish Council held on 25<sup>th</sup> July 2020.

This meeting was held using zoom.

Public questions and statements

Applicant for 20/04666 spoke in favour of the application and explained that the new application had addressed the concerns raised with the previous application. He also stated that visitors would be walking and cycling to nearby amenities rather than adding to the traffic.

Cllrs raised parishioner concerns regarding concerns of increased traffic, visual impact and also pedestrian / cyclists safety on the narrow lanes.

A member of the sports club committee was present regarding the grant application.

The meeting was opened at 9.47am

## **0929. Election of a Chairman for this meeting if the Chairman and Vice Chairman are unable to attend.**

Donhead St Mary PC resolved to elect Cllr Feltham as Chairman for this meeting due to the absence of the Chairman and the communication issues with the Vice – Chairman.

## **0930. Apologies for absence** were received from Cllr Fortescue (family reasons).

Donhead St Mary PC resolved to accept the apology for the reason given.

Donhead St Mary PC noted that Simon Lewis had resigned from Donhead St Mary PC.

*Local Government Act 1972 s85(1)*

## **0931. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.  
Cllrs Elbow and Fraser – 0933.ii and 0933.iii.  
Cllr Rossiter – 0933.vi.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.  
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

## **0932. Exclusion of the press and public.** To agree, if required, any items to be dealt with after the public, including the press, have been excluded under. Not required.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

## **PLANNING**

### **0933. To respond to Wiltshire Council Planning on the following applications;**

(i) **20/04348. Charlton Fields Farmhouse, Charlton Lane.** Installation of 2 rows of seven solar panels.

Donhead St Mary PC resolved to make no objection to this application.

- (iii) **20/04666. Wild Cherry, Britmore Lane.** Use of land for the stationing of 2 no. mobile units of holiday accommodation (revised siting and design).  
The planning history of this site was explained.  
Donhead St Mary PC considered the application and discussed the points raised including the responses made directly to WC.

Donhead St Mary PC resolved to object to this application.

- The mobile units are not in keeping with the local area.
- Overdevelopment of the site.

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<sup>1</sup> In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

- Question regarding disposal of foul water / sewage and also phosphates as raised by ecology.
- The site is within the Cranborne Chase AONB which is also an International Dark Sky Reserve.
- The local highway serving the site consists of country lanes where there is already an issue with speeding traffic and the safety of pedestrians / cyclists / horse riders etc. To encourage visitors to walk to the local amenities is not advisable.
- Increased traffic on the narrow country lanes.

Donhead St Mary PC requested this application is called into committee should Officers be minded to approve. Clerk to make the request to WC Cllr Deane. Clerk

**(iii) 20/04702. Ashgrove Farm, Higher Ashgrove. Ashmore.** License for 4 new temporary cabins around Ashgrove Lake and a Safari Hut to supplement the shoot accommodation.

Donhead St Mary PC resolved to object to this application for the following reasons;

Overdevelopment

Site is within the Cranborne Chase AONB and an International Dark Sky Reserve

**(iv) 20/04717. Dewpond, Gutch Common.** Ground & 1st floor extension with part tiled roof with dormers & part flat roof with rooflight. Removal of a first floor window & recladding of northern upper elevation. Insertion of 2 ground floor & one 1st floor window, construction of a 1st floor dormer.

Donhead St Mary PC resolved to make no objection to this application.

**(v) 20/04828. Oak Cottage, Berrywood Lane.** Raise roof and form single storey extension.

Donhead St Mary PC resolved to object to this application for the following reasons;

- Donhead St Mary PC recognizes that the applicant has reduced the height compared to the previous (refused) application but the proposed plans will still result in the building being higher than the adjacent property.
- The proposal is not in keeping with the local are.

Donhead St Mary PC requested that this application is called into committee should Officers be minded to approve. Clerk to make the request to WC Cllr Deane. Clerk

**(vi) 20/04879. Mill House, Cats Hill Lane. Ludwell.** Erection of a steel portal framed building on the site of existing building foundations / remains. The proposed building is 45' x 20' in 3 x 15' bays. Two open fronted bays and one bay closed with doors. Building use is non-commercial workshop/garage, storage, stables.

Donhead St Mary PC resolved to make no objection to this application.

**(vii) 20/05296. Primrose Cottage, 19 Charlton.** Replacement shed for 2 existing sheds in poor condition.

Donhead St Mary PC resolved to support this application subject to the following conditions;

The new shed must not be sold or let as a separate entity.

The new shed must not be used for residential use.

**0934. To consider how to respond to any planning applications** made after the publication of the agenda. There were none.

**0935. To note any tree applications** received after the publication of this agenda. There were none.

**0936. To note the following planning decisions,** full details are available online.

20/02491. Ashgrove Farm. APPC.

20/03346. Church Hill Cottage. APPC.

Donhead St Mary PC resolved to note this information.

**0937. To respond to the current consultation on the LGA revised Model Code of Conduct.** Following consultation a draft revised code of conduct has been drafted and views are invited on the draft.

Donhead St Mary PC resolved not to respond as a council.

Councillors may respond as individuals should they wish.

**0938. Review of Solicitor.**

(i) To confirm that the current solicitor continue with the lease part of the task as it is near completion.

Donhead St Mary PC resolved that the Solicitor should continue with the lease as this needs to be progressed as soon as possible.

(ii) To agree to the increased charges as advised by the solicitor.

Donhead St Mary PC resolved to pay the additional charges.

(iii) To confirm that the Land Registry task is put on hold as it is likely to take longer than anticipated.

Donhead St Mary PC resolved not to put the Land Registry on hold.

**0939. Year ending 31<sup>st</sup> March 2020.**

(i) To note the balance of the accounts.

Opening balance	£22,070.00
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Total receipts	£25,183.42
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Total payments	£15,168.71
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Closing balance	£32,084.71
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Of which £18,332.77 is solar fund money and £1,187.98 is ringfenced.

Leaving a balance of £12,564.21

Donhead St Mary resolved to note the financial information.

(ii) To note the report from the Internal Auditor.

The Audit has been completed and no issues or concerns were raised. The only recommendation was to Minute the names of the Cllrs signing cheques (once that system is returned to) as some of the initials were not that clear.

Donhead St Mary PC resolved to note the report.

(iii) To approve and sign the Annual Governance Statement.

Donhead St Mary PC completed the Annual Governance Statement.

Donhead St Mary PC resolved that the AGS should be signed by the Chairman of this meeting and the Clerk.

(iv) To approve and sign the Annual Return.

Donhead St Mary PC resolved to approve section 2 of the AGAR having agreed the figures and the explanation of variances as required.

Donhead St Mary PC confirmed section 2 of the AGAR.

Donhead St Mary PC resolved that the AGAR should be signed by the Chairman of this meeting and the Clerk.

(v) As the total income exceeds £25,000 the council is unable to declare it exempt from a limited assurance audit. To confirm the Clerk will ensure the relevant papers are submitted to the External Auditor .

Donhead St Mary resolved that the Clerk will send off the documentation once it has been signed. Clerk  
Cllr Feltham will contact the Clerk on his return to get the paperwork signed. Cllr Feltham

*Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)*

**0940. Grant application from Donhead Sports Club.** An application has been received for £6000.

After considerable discussion and questions regarding the current status of the clubs finances.

Clerk has put the Chairman of the sports club in contact with Karen Linaker regarding possible grants that the club may be able to apply for.

Donhead St Mary PC resolved to grant £6000 to Donhead St Mary sports club for use as requested in the application paperwork.

Donhead St Mary PC resolved that the Clerk will transfer the money via BACS.

Clerk

**0941. Grant awarding policy.** Currently Donhead st Mary PC does not have a grant awarding policy. If adopted all applicants would need to complete the application as per the policy ensuring fairness and transparency. There is no guarantee that applications will be successful and all completed applications will be considered by Donhead St Mary PC.

Donhead St Mary PC resolved to adopt the Grant Awarding Policy.

**0942. To note items for the agenda of the next meeting.** Any items for the agenda should be sent to the Clerk **before** Wednesday 19<sup>th</sup> August 2020.

Proposal for a bench at the cemetery using an existing base.

**0943. To date of the next meeting was confirmed** as Wednesday 2<sup>nd</sup> September 2020.

Cllr Feltham closed the meeting at 11.40am