



Donhead St Mary Parish Council

Minutes of the Parish Council Meeting held in The New Remembrance Hall, Charlton on **Wednesday 7th September 2022** at 7:15pm

Present: Cllr. John Feltham (Council Chairman)
Cllr. John Wright Cllr. Eric Adams
Cllr. Annie Garnett Cllr. Roger Brake

In Attendance: Mr Simon Pritchard (Parish Clerk)

Members of the Public in Attendance: Zero

Public Participation:

- None

Reports from Cllr Errington, Wiltshire Council:

- Cllr Errington had sent his apologies as he was on holiday, the Clerk will circulate his written report by email.

Before the meeting started, Members received a presentation from the ANOB dark skies reserve and what can be done to ensure that it is protected. The formal meeting started at 20:00

Item no:	
23	<u>Apologies for Absence:</u> <ul style="list-style-type: none">• Cllr. Phoebe Fortescue• Cllr. Nick Errington (Wiltshire Councillor)• Cllr. Charlene Elbrow• Cllr. Paul Dewey• Cllr. Thomas Rossiter• Cllr. Lin Walker
24	<u>Declarations of Pecuniary Interests & Dispensations:</u> None.
25	<u>Adoption of Minutes:</u> The minutes of the meeting held on Wednesday 6 th July 2022 had been presented for adoption. It was agreed to adopt the minutes.
26	<u>Planning, Tree & Licensing Applications:</u>

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Parish Clerk: Simon Pritchard

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Signed: _____ Date: _____

	<p>a) Ashgrove Farm, Higher Ashgrove, Ashmore, Salisbury, SP5 5AW PL/2022/05979 - Removal of modern barn and installation of 11 guest cabins and 3 staff cabins within the landscaped farmyard.</p> <p>The Council resolved to: Object</p> <ul style="list-style-type: none"> • Development in the countryside • Overdevelopment • Increase in road traffic <p>b) Valley View, Lower Coombe, Donhead St Mary, Salisbury, SP7 9LY PL/2022/05958 - Demolish chicken shed and replace with a home office/art studio</p> <p>The Council had no objection.</p> <p>c) Land At Charlton Lane, Charlton, Shaftesbury, SP7 0EL PL/2022/04663 - Erection of a barn</p> <p>As there was no information online as to the dimensions of the barn or what it was for, the council resolved to: Object – due to lack of information.</p>
27	<p><u>PARISH COUNCIL FINANCE:</u></p> <p>A. <u>List of Payments Made to Date:</u> The council received a list of all payments made since 1st April 2021</p> <p>B. <u>Budget Vs Spend to Date:</u> The council received the latest budget vs spend to date.</p> <p>C. <u>Payments to be Authorised:</u></p> <ol style="list-style-type: none"> 1. S. Pritchard – WFHA & Travel: July 22 to August 22 - £52.00 2. WALC – Membership - £432.68 3. PKF Littlejohn – External Audit - £240.00 <p>It was proposed by Cllr Garnett to make the listed payments, seconded by Cllr Feltham and resolved unanimously.</p>
28	<p><u>Grant Requests:</u></p> <ol style="list-style-type: none"> a) Wiltshire Citizens Advice (l/y £250) b) Wiltshire Bobby Van Trust (l/y £250) <p>It was proposed by the Chairman to award a £250 grant to each of the organizations, seconded by Cllr Wright and resolved unanimously.</p>
29	<p><u>Remembrance Field Trust:</u></p> <p>a. <u>Leasing of Field:</u> To receive any update on the leasing of the field by the Remembrance Field Trust to Donhead Sports Club.</p>

	<p>It was reported that the current solicitors had declined to continue and that a specialist solicitor has been appointed that understand charity law. The deeds still have not been discovered. Noted that that the solicitor has issued a final invoice, this is to be quired.</p> <p>b. Grant for Fence: To resolve on a grant to pay for a new fence at the entrance to the car park. It was agreed that no decision will be made on this until some quotes are obtained.</p>
30	<p><u>PLAYGROUNDS:</u></p> <p>A. Latest Inspections Reports: / Further Equipment: The inspection report for July 2022 had been circulated. There were no new areas of concern.</p> <p>B. Further Equipment: The Clerk suggested that the Council should either commit to a budget for this project as a first step or that the idea is dropped. A spend of around £20,000 would be required to get a choice of good equipment. Will be on the next agenda for a decision.</p>
31	<p><u>Repair / Rebuild of Wall at Charlton Cemetery:</u> It become apparent that very few members had taken the time to go and look at the wall, so the item was deferred to the next meeting to allow time for all members to site visit.</p>
32	<p><u>Repair / Replacement of Noticeboard in Bus Stop:</u> Members did not come to any conclusion with regards to the bus stop noticeboard, but it was noted that the Coronation Drive noticeboard required repair.</p>
33	<p><u>Community Governance Review – Reduction of council seats:</u> Members were satisfied for this this review to take its course, while not offering to actively participate. Noted that Wilshire Council needed to check the details of elections and not remembered when there was last a contested one.</p>
34	<p><u>Staff Remuneration Annual Review:</u> It was proposed by Cllr Garnett to award the Clerk one SCP in recognition of a successful last year, seconded by Cllr Feltham and resolved unanimously.</p>
35	<p><u>Members Portfolios – Verbal Reports:</u></p> <ul style="list-style-type: none"> ▪ Parish Council Chairman’s Updates ▪ New Remembrance Hall Committee Representative – Cllr Elbrow ▪ Sports Club – Cllr Dewey ▪ Memorial Fields Representative – The Chairman & Cllr Dewey ▪ SW Wiltshire Council Area Board – Cllrs Brake or Wright

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	<ul style="list-style-type: none">▪ Footpaths / Rights of Way – Cllr Garnett<ul style="list-style-type: none">○ It was noted that reassurance had been received from the management of the Combe House (Dorset Centre of Excellence), that there was no intention of blocking off the access through the estate that is used by local residents to access Shaftesbury but isn't a formal right of way.▪ S.I.D Coordinator – Cllr Dewey▪ Highway Matters / LHFIG - Cllr Walker<ul style="list-style-type: none">○ Watery Lanne is to be put forward to go onto the 5-year plan for resurfacing / drainage works.○ Middle combe has blocked gullies.▪ South-West Wiltshire Community Safety Group – Vacant▪ Flood Warden - Cllr Walker▪ Civil Contingencies – Cllr Garnett▪ Snow Warden – Cllr Rossiter▪ Playgrounds – Cllr Elbrow▪ AONB – Cllr Fortescue
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Meeting Closed at 21:06