



Donhead St Mary Parish Council

Minutes of the Annual Council Meeting

held in The New Remembrance Hall, Charlton
on **Wednesday 1st May 2024 at 7:30pm**

Present: Cllr. John Feltham (Chairperson)
Cllr. Eric Adams
Cllr. Phoebe Fortescue
Cllr. Annie Garnett
Cllr. Thomas Rossiter
Cllr. Ros Rogers
Cllr Roger Brake
Cllr. Paul Dewey
Cllr. John Wright
Cllr. Lin Walker

In Attendance: Cllr. Richard Budden (Wiltshire Councillor)
Simon Pritchard (The Parish Clerk)

Members of the Public in Attendance: Zero

Item no:	
ACM 1	<u>Election of Parish Council Chairperson for the Municipal Year 2024/25:</u> Cllr Adams proposed that Cllr Feltham be the Council Chairman, seconded by Cllr Wright. There were no other nominations. It was therefore resolved unanimously that Cllr Feltham be elected at Chairperson for the municipal year 2024/25.
ACM 2	<u>Apologies for Absence:</u> None
ACM 3	<u>Declarations of Pecuniary Interests & Dispensations:</u> None
ACM 4	<u>Adoption of Minutes:</u> The minutes of Wednesday 6 th March 2024 had been presented for adoption. It was resolved to adopt the minutes.
ACM 5	<u>A30 (Rising Sun Area) TRAFFIC CALMING:</u> <u>A. Further SID Location on A30:</u> The Parish Council would like to have a SID location around the Rising Sun area. Cllr Dewey had undertaken research as to the sort of socket and poles required including costing this had been emailed out to Members. The Clerk informed the Council that to setup an official SID mounting on the Highway you have to apply to the local Wilshire

	<p>Council Highways Officer who inspects the location and makes a ruling, but if the location is unsuitable, he cannot advise the Council as to where would be suitable. It was agreed that the SID would be located on private land so that permission wasn't required, and that the Council would pay for the additional poles and sockets required.</p> <p><u>B. Purchase of an AutoSpeedWatch Device:</u></p> <p>Cllr Dewey suggested that the Parish Council buy an AutoSpeedWatch device at a cost of £589, this doesn't display the speed cars are traveling at but records the speed and numberplate. This information can then be download, repeat offenders identified and the information sent to the police.</p> <p>In addition, the old SID at Birdbush (on the A30) is due to be taken away by Tollard Royal Parish Council who are apparently the joint owners. The old SID now only displays the speed that vehicles are traveling at, it doesn't record the statistics anymore, it cannot be repaired as the company that made it are no longer in business, it is also not mobile as it too big and heavy, may as well let Tollard Royal Parish Council keep it and buy a new SID that can be used in other locations as well as Birdbush</p> <p>It was agreed that two new devices would be purchased, an AutoSpeedWach and a new SID (model to be decided). It will be checked with Wilshire Police that they will accept the data from the AutoSpeedWach before purchase.</p> <p><u>C. Request for Police Speed Trap on the A30:</u></p> <p>The Parish Council has formally requested a police speed trap around the Rising Sun area. The Parish Clerk informed Members that the formal request for a police speed trap had been refused on the grounds that the area didn't qualify as the average speed was too low, the next step would be to somehow appeal this decision. It was agreed to stop pursuing a police speed trap as there would soon be a new device in the area.</p>
<p>ACM 6</p>	<p><u>A350 Safety Improvement Request</u></p> <p>A formal request has been made to Wilshire Council Highways by Donhead St Mary Parish Council and Sedgehill & Semley Parish Council for the area around the turning to St Mary & Semley Villages on the A350 (just as you come out of Shaftesbury) to have solid white lines to stop overtaking around this junction. This request has been refused by the local Highways Officer who maintains that it is safe to overtake in this area. An alternative scheme by Wilshire Council Highways has been put forward involving painting 'Slow' on the road and erecting two new signs to warn drivers on the A350 that there is a turn and to slow down.</p> <p>The Clerk reported that the informal feedback from Sedgehill & Semley Parish Council was one of disappointment as prohibiting overtaking would make the area safer. It was agreed to pursue the scheme that is being promoted by Wilshire Council Highways to find out what the cost to the Parish Council would be.</p>
<p>ACM 7</p>	<p><u>Restoration of Cast-Iron Triangular Milestones on the A30:</u></p> <p>Cllr Brake reported he had recently found an old cast-iron triangular milestone on the A30 around the Five Square area, when part of the road was closed for works. There are</p>

	<p>resurfacing works due on the area of the A30 at some point in the next year, it would be nice to see Wiltshire Council Highways restore this milestone at the same time. It was agreed to contact Wiltshire Highways to see what can be achieved.</p>																
<p>ACM 8</p>	<p><u>Members Portfolios 2023/24:</u> It was agreed that everyone would continue in their current roles.</p> <ul style="list-style-type: none"> a) New Remembrance Hall Committee Representative – Cllr Adams b) Donhead Sports Club – Cllr Dewey c) Remembrance Fields Trustees Representative – Chairman & Cllr Dewey d) Wiltshire Council Area Board - Vacant e) Footpaths / Rights of Way – Cllr Garnett f) S.I.D Coordinator – Cllr Dewey g) Highway Matters (inc LHFIG) - Cllr Walker h) Lead Members for Planning – Cllrs Brake & Wright i) Flood Warden – Cllr Walker j) Snow Warden – Cllr Rossiter 																
<p>ACM 9</p>	<p><u>PLANNING APPLICATIONS:</u> To consider any local Tree or Planning Applications and make a response to Wiltshire Council as the Planning Authority.</p> <table border="1" data-bbox="268 1043 1445 1281"> <tr> <td>Application No:</td> <td>PL/2024/03052</td> </tr> <tr> <td>Application Type:</td> <td>Full planning permission</td> </tr> <tr> <td>Proposal:</td> <td>Erection of a detached sustainable house, related landscaping, shed and infrastructure</td> </tr> <tr> <td>Site Address:</td> <td>Hillside Cottage, Higher Coombe, Donhead St Mary, Shaftesbury, SP7 9LS</td> </tr> </table> <p>Two Residents had attended the Annual Parish Meeting to express concern over this application. Much of it connected with the current use of the existing property that is rented out as a holiday home and the extra strain on the small lane with the extra movement of vehicles. Members also expressed concern and noted that continuation of a development ribbon doesn't guarantee planning approval. It was agreed to Object to the application.</p> <table border="1" data-bbox="268 1570 1445 1848"> <tr> <td>Application No:</td> <td>PL/2024/02862</td> </tr> <tr> <td>Application Type:</td> <td>Listed building consent (Alt/Ext)</td> </tr> <tr> <td>Proposal:</td> <td>Replacement of non-historic single glazing with double-glazing with black finish to double-glazing spacers</td> </tr> <tr> <td>Site Address:</td> <td>Berry Cottage, Lower Wincombe Lane, Donhead St Mary, Shaftesbury, SP7 9DB</td> </tr> </table> <p>It was agreed that the Council had no objection.</p>	Application No:	PL/2024/03052	Application Type:	Full planning permission	Proposal:	Erection of a detached sustainable house, related landscaping, shed and infrastructure	Site Address:	Hillside Cottage, Higher Coombe, Donhead St Mary, Shaftesbury, SP7 9LS	Application No:	PL/2024/02862	Application Type:	Listed building consent (Alt/Ext)	Proposal:	Replacement of non-historic single glazing with double-glazing with black finish to double-glazing spacers	Site Address:	Berry Cottage, Lower Wincombe Lane, Donhead St Mary, Shaftesbury, SP7 9DB
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<p>ACM 10</p>	<p>21:04 Cllr Budden left the meeting.</p> <p><u>PARISH COUNCIL FINANCE:</u></p> <p>A. 2024/25 - List of Payments Made to Date: A list of all payments made since 1st April 2023 was received. Payments numbers 1 to 7 – Total £1,377.05– Attached to the minutes.</p> <p>B. 2024/25 - Budget Vs Spend to Date: To receive the latest budget vs spend to date and any verbal report from the Clerk. Received and noted.</p> <p>C. End of Year Outturn 2023/24: To receive the end of year outturn. Received and noted.</p>
<p>ACM 11</p>	<p><u>Assets Register 2024/25:</u> The assets list had been circulated. The Clerk recommended that two items be written off, the old SID that is due to be taken away by Tollard Royal Parish Council and the Mower as this is not kept by the Parish Council, so should be gifted to the Sport Club It was proposed by Cllr Brake to write off the old Birdbush SID (£3,000) and the Mower (£11,000), seconded by Cllr Rogers and resolved unanimously.</p>
<p>ACM 12</p>	<p><u>Risk Assessment 2023/24:</u> The Council's risk assessment had been updated and circulated to Members. The risk assessment was approved.</p>
<p>ACM 13</p>	<p><u>WALC Annual Membership Renewal 2024/25:</u> The Council left WALC membership last year due to the lack of service offered by the organisation. The Parish Clerk reported that there was now a new County Officer in post who had hit the floor running and more appeared to have happened in the last two months than in the last two years. The Council should consider re-joining. It was agreed that the Council wouldn't take out membership this year but will review again next year.</p>
<p>ACM 14</p>	<p><u>Insurance Renewal 2024/25:</u> Members had been circulated with the insurance cover details the premium is £680.26. This is the third year of a three-year deal. The premium was approved.</p>
<p>ACM 15</p>	<p><u>END OF YEAR AUDIT:</u></p> <p>A. Internal Audit Report 2023/24: The internal report had only picked up on two receipts missing from the folder – this has been corrected – all the AGAR tests have been passed.</p>

B. Annual Governance Statement 2023/24:

To consider & approve the council's Annual Governance Statement. The Clerk asked Members if there were any concerns over the Council's governance, the response was that no individual Member had any concerns.

It was agreed to give a positive response to all the Annual Governance Statement questions.

C. Accounting Statement 2023/24:

This was received and approved.

D. Confirmation of Public Rights Dates:

Confirmed that the dates for the public right of inspection will be Monday 3 June to Friday 12 July 2024

Meeting Closed at 21:18