

## **Donhead St Mary Parish Council**



Minutes of the Parish Council Meeting  
held in The New Remembrance Hall, Charlton  
on **Wednesday 8<sup>th</sup> January 2025** at 7:15pm

**Present:**

Cllr. John Feltham (Chairperson)	
Cllr. Paul Dewey	Cllr. Thomas Rossiter
Cllr. Roger Brake	Cllr. Bruce Hibbert
Cllr. Eric Adams	Cllr. Ros Rogers
Cllr. Mark Matthews	Cllr. Lin Walker
Cllr. John Wright	

**In Attendance:** Mr Simon Pritchard (The Parish Clerk)

**Members of the Public in Attendance:** Two

### **Public Comments:**

- A member of the Public, who lives on the A30 in the Rising Sun area has submitted a highways improvement form to the Parish Council for endorsement. The request is that Wiltshire Council, as the Highways Authority, carry out an assessment of the 50mph zone between Shaftesbury and the Rising Sun 40 mph limit, with a view to dropping the limit to 40mph. The homes in the 50mph zone have limited vision when exiting their driveways. The stretch of road affected is less than a mile long and also has an agricultural business that is visited by large lorries. There was a bad accident last year that involved the air ambulance.
- The second member of the Public noted that he was attending to find out what progress had been made by Wiltshire Council on the requested highways improvements (agenda item 56A).

### **Report from Cllr Budden, Wiltshire Council:**

Cllr Budden had not been able to get to the meeting due to the snow and freezing conditions. A written report had been submitted.

Item no:	
52	<p><b><u>APOLOGIES FOR ABSENCE:</u></b></p> <p><b><u>A. To Receive any Apologies for Absence:</u></b> Cllr. Richard Budden (Wiltshire Councillor) – extreme weather conditions.</p> <p><b><u>B. Acceptance of Apologies for Absence:</u></b> NB: After the meeting it was found that Cllr. Phoebe Fortescue had set out to join the meeting, but the snowy conditions had forced a retreat.</p>

Donhead St Mary Parish Council: Wednesday 8<sup>th</sup> January 2025

Email: [clerk@donheadstmaryparishcouncil.org](mailto:clerk@donheadstmaryparishcouncil.org)

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Signed: \_\_\_\_\_ Date: \_\_\_\_\_

53	<p><b><u>Declarations of Pecuniary Interests &amp; Dispensations:</u></b></p> <p>None.</p>																
54	<p><b><u>Adoption of Minutes:</u></b></p> <p>The minutes of the meeting held on <b>Wednesday 6th November 2024</b> had been presented for adoption.</p> <p><b>It was proposed by Cllr Walker to adopt the minutes, seconded by Cllr Adams and resolved unanimously.</b></p>																
55	<p><b><u>Planning, Tree &amp; Licensing Applications:</u></b></p> <table border="1"> <tr> <td>Application No:</td><td>PL/2024/11642</td></tr> <tr> <td>Application Type:</td><td>Notification of proposed works to trees in a conservation area</td></tr> <tr> <td>Proposal:</td><td>T1 - Birch tree - reduce canopy by up to 4m T2 - Apple tree - reduce canopy by up to 4m G1 - various broadleaved trees - prune back overbearing limbs by up to 4m</td></tr> <tr> <td>Site Address:</td><td>THE OLD LIBRARY, DONHEAD ST MARY, SHAFTESBURY, SP7 9DQ</td></tr> </table> <p><b>The Parish Council resolved it had: No objection.</b></p> <p><b><u>Appeal Decision - Appeal Ref: APP/Y3940/W/24/3342759</u></b>  <b><u>Land east of the A350, Shaftesbury SP7 9HD</u></b>  <b>Decision:</b> <i>The appeal is allowed and planning permission is granted for the conversion and re-use of a redundant rural building for economic development B2/B8 use and amendments to the design of the building approved under PL/2021/05261 (part retrospective) at Land east of the A350, Shaftesbury, SP7 9HD in accordance with the terms of the application, Ref PL/2023/05387, subject to the conditions in the schedule.</i></p> <p>The appeal decision was noted with disappointment. It was further noted that the right-of-way that runs down the side of the site has recently been fenced in. Wiltshire Council Rights-of-way Officer to be contacted to check that the required 2-meters of space has been allowed for.</p> <table border="1"> <tr> <td>Application No:</td><td>PL/2024/11290 &amp; PL/2024/11596</td></tr> <tr> <td>Application Type:</td><td>Householder planning permission &amp; Listed building consent (Alt/Ext)</td></tr> <tr> <td>Proposal:</td><td>Proposed single storey extension to kitchen. Replace two existing Crittall windows with new flush timber windows with slim-line double glazed units. Re-glaze three existing timber windows with slim-line double glazed units.</td></tr> <tr> <td>Site Address:</td><td>The Croft, Berry Wood Lane, Donhead St Mary, Shaftesbury, SP7 9DH</td></tr> </table> <p><b>The Parish Council resolved: No objection.</b></p>	Application No:	PL/2024/11642	Application Type:	Notification of proposed works to trees in a conservation area	Proposal:	T1 - Birch tree - reduce canopy by up to 4m T2 - Apple tree - reduce canopy by up to 4m G1 - various broadleaved trees - prune back overbearing limbs by up to 4m	Site Address:	THE OLD LIBRARY, DONHEAD ST MARY, SHAFTESBURY, SP7 9DQ	Application No:	PL/2024/11290 & PL/2024/11596	Application Type:	Householder planning permission & Listed building consent (Alt/Ext)	Proposal:	Proposed single storey extension to kitchen. Replace two existing Crittall windows with new flush timber windows with slim-line double glazed units. Re-glaze three existing timber windows with slim-line double glazed units.	Site Address:	The Croft, Berry Wood Lane, Donhead St Mary, Shaftesbury, SP7 9DH
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45	<p><b><u>TRAFFIC CALMING:</u></b></p> <p><b>A. <u>A30 (Rising Sun Area) Traffic Calming Scheme:</u></b></p> <p>No update received from Wiltshire Council. The Highways Engineer hasn't responded to emails requestion information / timelines. It was suggested that contact is made with the LHFIC Committee Chair, Cllr Bridget Wayman to try and get some traction. Cllr Brake understands that the scheme needs the input from a Senior Highways Engineer based in Trowbridge and the holdup could be the size of their current caseload.</p>																

	<p><b>B. <u>A30 Speed Monitoring:</u></b> Cllr Dewey give the meeting a verbal update on the latest speed statistics from the SID and ANPR camera on the A30 (Rising Sun Area). It was noted that when the SID is turned around, the traffic notably speeds back up again on the way that it is no longer facing.</p> <p><b>C. <u>A30 Proposed New Traffic Calming Scheme in Ludwell:</u></b> The information had been tabled, but there was no one at the meeting to introduce the proposal. The Parish Clerk confirmed that he had triggered the first step by requesting a metro count in the area. This should be undertaken at some point during 2025</p> <p><b>D. <u>A30 Request for Speed Limit Assessment on 50mph zone:</u></b> The resident leading on this request had already spoken to the parish council at the start of the meeting. <b>The Parish Council agreed to endorse this request to Wiltshire Council.</b> The request will now be sent to the Wiltshire Council LHFIC Committee for costing and a decision.</p> <p><b>E. <u>A350 Joint Speed Survey with East Knoyle and Sedgemoor &amp; Semley Parish Councils:</u></b> This survey was agreed to by the Wiltshire Council LHFIC Committee in May 2024. The implementation date is not known. This will be chased with Cllr Bridget Wayman</p> <p><b>F. <u>A350 Safety Improvements at the Junction of the A350 and Wincombe Lane:</u></b> This scheme was agreed to by Wiltshire Council LHFIC Committee in August 2024. The implementation date is not known. This will be chased with Cllr Bridget Wayman</p> <p>General frustration was expressed by members of the council and the residents that had attended the meeting, that things at Wiltshire Council were taking so long. It was noted that the one thing that the Parish Council can do, and has done already with some effect, is install another SID device on the A30 in the vicinity of the Rising Sun. A location on private land was suggested and this will be explored with the landowner.</p>
57	<p><b><u>Local Transport Plan 4 – Consultation:</u></b> Cllr Hibbert gave a verbal report on his findings. The A30 is not a major traffic route in the plan. The plan looks at how to improve the electric vehicle charging infrastructure to encourage more electric vehicles. Policies to install charging points in residential areas as well Cllr Brake suggested that the indication was that Wiltshire Council should be discouraging HGVs from using the A30 as it is not a major route. This should be repeated back as part of the consultation response to encourage Wiltshire Council to strengthen its own policies in that area. Cllr Hibbert was thanked for his report. <b>It was agreed that Cllr Hibbert would make the formal response to Wiltshire Council on behalf of the Parish Council.</b></p>
58	<p><b><u>Shaftesbury Neighbourhood Plan Review Pre-Submission Consultation:</u></b> It was agreed that the Parish Council will not make a formal response to this consultation.</p>

59	<p><b>PARISH COUNCIL FINANCE:</b></p> <p><b>A. <u>Payments to be Approved:</u></b></p> <ol style="list-style-type: none"> <li>1. S. Pritchard – 1st Class Large Stamps X50 - £130.00</li> <li>2. S. Pritchard – Exps/WFHA Sep to Nov 24 - £78.00</li> </ol> <p><b>It was proposed by Cllr Adams to make both payments, seconded by Cllr Rogers and resolved unanimously.</b></p> <p><b>B. <u>List of Payments Made:</u></b> The list had been circulated and was received.</p> <p><b>C. <u>Budget Vs Spend to Date:</u></b> To latest budget information had been circulated and was received.</p> <p><b>D. <u>Parish Budget &amp; Precept 2025/26:</u></b> The Responsible Finance Officer tabled a draft budget and recommendation for the precept, this was accepted. <b>It was proposed by Cllr Walker to set the parish precept at £20,939 for the 2025/26 financial year, seconded by Cllr Wright and resolved unanimously.</b> This is an increase of £1.32p per Band D household per year.</p>
60	<p><b><u>PLAYGROUNDS: Latest Inspections Reports &amp; Updates:</u></b> The damaged sign on the report has been removed. Parish Clerk to find a company to make a new one.</p>
61	<p><b><u>Members Portfolios – Verbal Reports:</u></b></p> <p><b>a) Parish Council Chair’s Updates:</b></p> <ul style="list-style-type: none"> <li>○ No Parking signs along Back Horse Hill Lane Byway have not been a success. There will be no further involvement by the Parish Council.</li> <li>○ Will definitely not be standing for election as parish council chairperson at the May Annual Council meeting, yet to decide if to stand for election as a council member or take a break.</li> </ul> <p><b>b) Parish Clerk’s Updates:</b></p> <ul style="list-style-type: none"> <li>○ No sight of 25-year lease for the coronation drive recreation area. Email from Wiltshire Council in the last week indicates that it will all be sorted by the end of February.</li> <li>○ The Cemetry is now fully registered with the Land Registry.</li> </ul> <p><b>c) Wiltshire Council Area Board – Cllr Matthews</b></p> <ul style="list-style-type: none"> <li>○ No meeting to report on.</li> </ul> <p><b>d) New Remembrance Hall Committee Representative – Cllr Adams</b></p> <ul style="list-style-type: none"> <li>○ New windows installed</li> </ul> <p><b>e) The Sports Club – Cllr Dewey</b></p> <ul style="list-style-type: none"> <li>○ No meeting in December. Lots of complications over obtaining grants for the new roof.</li> </ul> <p><b>20:35 – Cllr Walker left the meeting</b></p>

	<p><b>f) Memorial Fields Representative</b> – The Chairman &amp; Cllr Dewey</p> <ul style="list-style-type: none"> <li>○ The sports club have asked the trustees if they can extend the lease to 99 years, as this may help attract grant funding. The trustees will hold a meeting.</li> </ul> <p><b>g) Footpaths / Rights of Way</b> –</p> <ul style="list-style-type: none"> <li>○ Right of Way 50 – Concrete block steps need digging out near A30 end.</li> </ul> <p><b>h) S.I.D Coordinator</b> – Cllr Dewey</p> <p><b>i) Highway Matters / LHFIG</b> -</p> <p><b>j) Flood Warden</b> - Cllr Walker</p> <p><b>k) Snow Warden</b> – Cllr Rossiter</p> <ul style="list-style-type: none"> <li>○ Currently snowing. All grit bins checked last week.</li> </ul>

**Meeting Closed at 20:44**