

Draft Minutes of a Meeting of Donhead St Mary Parish Council held on Wednesday 9th January 2019 in the New Remembrance Hall, Charlton.

Present Cllrs; Adams, Mrs Beer, Feltham, Mrs Fortescue, Mrs Fraser, Mrs Garnett, Lewis, Rossiter (Chairman) and White.
In attendance; Mrs C Churchill (Clerk) and 2 members of the public. WC Cllr Deane
Apologies; Cllr Miles.

Questions or statements from members of the public on any matter concerning the village.

Has the parish considered registering the New Remembrance Field with Fields in Trust? This scheme protects the field from being built on and therefore protects it as a play area. Wondering if there is a case to register it?

Report from Wiltshire Cllr Tony Deane.

Roads, highways will be getting an extra £8million next year. Please look at roads and report what work needs to be done.

Please check grit bins – Cllr Deane noted this was an agenda item.

Affordable housing – setting up a CLT to cover all parishes in the area. If there is a case for affordable housing need then the parish needs to do a housing needs survey. Houses would be for locals and key workers.

It was pointed out that two Donhead St Mary Cllrs attended the meeting in September to discover the CLT was for Tisbury initially and hopefully rolled out to the Tisbury Community Area eventually.

Cllr Rossiter opened the meeting at 7.38pm.

0584. Apologies for absence were received from Cllr Miles who was working.

Donhead St Mary PC resolved to accept the apology for the reason given.

Local Government Act 1972 s85(1)

0585. Council meeting minutes - to confirm and sign the minutes of the parish council meeting held on 14th November 2018.

Donhead St Mary PC resolved to approve without amendment the previously circulated Minutes, which were taken as read, as a true record of the meeting and these were signed by the Chairman.

Local Government Act 1972 sch 12, para 41(1)

0586. Council meeting minutes - to confirm and sign the minutes of the parish council planning meeting held on 22nd December 2018.

Amendment – Cllr Mrs Fraser declared an interest in agenda item 0580. VII and VIII and took no part in the discussion of the items.

Donhead St Mary PC resolved to approve, with the amendment listed above, the previously circulated Minutes, which were taken as read, as a true record of the meeting and these were signed by the Chairman.

Local Government Act 1972 sch 12, para 41(1)

0587. Chairman's announcements.

Cllr Rossiter reported he had checked the grit bins, received communication from a parishioner regarding the Willowbrook application and undertaken repairs in the play areas as previously agreed. His invoice for reimbursement of expenses was presented for payment.

Donhead St Mary PC thanked Cllr Rossiter for undertaking the work.

0588. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
Cllr Mrs Fraser declared an interest in 0591.
Cllr Rossiter declared an interest in the payment for his expenses.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

0589. Exclusion of the press and public. To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100

0590. Co-option of Cllr. There are 3 vacancies on Donhead St Mary PC, all of which may be filled by co-option.

Mr Paul Dewey wished to stand for co-option.

Donhead St Mary PC resolved to co-opt Mr Dewey onto Donhead St Mary Parish Council.

Mr Dewey was given the declaration form to sign.

Mr Dewey will read the paperwork and contact the Clerk.

PLANNING

0591. To respond to Wiltshire Council on the following planning application.

18/11367. Land to the Northwest of Lower Ashgrove Farm, Higher Ashgrove, Ashmore.

Discharge of conditions 7, 8, 11 & 12 of planning permission 15/09434/FUL

Donhead St Mary PC resolved that the existing conditions must be fulfilled.

Clerk

0592. To consider how to respond to any planning applications made after the publication of the agenda. There were none.

Donhead St Mary PC expressed concern at the detail on some of the planning applications and felt there is a need to have large printed copies for the meeting. Clerk to look into costs of getting printed copies. Clerk

0593. To note any tree applications made after the publication of the agenda. There were none.

0594. To note the following planning decisions. Full details are available online.

18/09767. Willowbrook, Watery Lane, Donhead st Mary. Demolish existing timber garage and erect new ancillary accommodation to provide home office, games room and store room.

18/08426. Dunheve Cottage, Jenkins Corner. Donhead st Mary. Erection of replacement single storey outbuilding to provide ancillary living accommodation.

18/08522. Land adjacent Horsehill Cottage, Donhead St Mary. Construction of dwelling with detached car barn, including formation of parking and turning area (resubmission of 18/01223).

All were approved with conditions.

Donhead St Mary PC resolved to note the decision.

Donhead St Mary PC resolved to write to Wiltshire Council planning (Planning Officer and cc Cllr Deane) expressing that they are extremely disappointed that the PCs response for 18/09767 has been ignored particularly as the report states that the PC made no comment which is incorrect.

Clerk

0595. Year ending 31st March 2019.

(i) To note the balance of the accounts as of 31st December 2018.

Opening balance £22,566.19

Total receipts £23,620.61

Total payments £18,994.09

Closing balance £27,192.71

Of which £16,117.95 is ringfenced.

Leaving a balance of £11,704.76

Balance in Lloyds bank account £27,192.71

Unpresented cheques £0.00

Donhead St Mary PC noted the financial information.

(ii) To note payments made since the last meeting. None made.

(iii) To authorise for payment a list of payments as detailed in the accompanying schedule

Donhead St Mary PC resolved to authorise payments totalling £1870.49

Donhead St Mary PC resolved that the playground work and tree invoices should come from the Solar Fund.

Clerk

(iv) To resolve to purchase litter pickers for the parish.

This item is ongoing.

Ongoing

Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)

0596. Fields in Trust. To consider registering the New Remembrance Sports Field with Fields in Trust.
Please see <http://www.fieldsintrust.org> for further information.

Clerk to investigate the cost of registering.

Clerk

Clerk to try and locate the Deeds, possibly in the bank.

Clerk

Item to remain on the agenda.

Ongoing

0597. Highway Issues.

(i) Provision of sign warning of horses and riders.

Clerk to put a reminder in the Donhead Digest about horses.

(ii) Traffic speed within the parish.

Clerk to chase both metrocounts (Charlton and A30) as neither have been done.

(iii) To note any white lines within the parish that need repainting.

Britmore Lane / Berrywood Lane STOP line no longer visible

Britmore Lane / Jenkins Corner

Cllrs were asked to take a photo and report any missing or worn out lines to WC using MyWiltshire.

(iv) To note matters previously reported to Highways for attention

The drain on the A30 has still not been attended to, it is covered in dirt from cars cutting the corner.

Clerk to contact Highways.

Clerk

(v) To note any issues that need to be reported to Highways for attention.

A carpet is covering a hole in Church Hill.

(vi) To note the dates the Parish Steward will visit in the coming months.

16th, 17th and 21st January, 13th, 14th and 18th February, 13th, 14th and 18th March.

(vii) To note highway repairs completed within the parish and to report any concerns to Wiltshire Council
A WC contractor / employee was seen in the parish. The vehicle stopped in Front Horse Hill lane just before the turning to Lower Coombe, the driver got out and filled a pothole with tarmac then drove off without any attempt to press down the material. Within hours the material had been washed out (it was raining when the work was done).

Clerk to report this to Highways.

Clerk

(viii) To resolve to send a letter to any Landowner who has overgrown hedges requiring cutting.

One location – Tom can you tell me the address of the new one.

It was noted that nothing had been done at Brook Hill despite a letter being sent.

0598. Parish Litter Pick. This is normally held in early March but the date set by WC falls before the next meeting.

To consider whether to take part in the annual Wiltshire litter pick if there is one.

0599. Recreation areas.

(i) To note any issues at Play area at New Remembrance Hall

Need a sign, Clerk to arrange.

Clerk

(ii) To note any issues at Play area at Coronation Drive

This also needs a new sign, Clerk to arrange.

Clerk

(iii) To consider repairs required for the fence at the Coronation Drive play area.

0600. Cemetery at Charlton.

(i) To receive an update on the issue raised at the last meeting.

This issue has been resolved.

(ii) To note any issues.

A grave was opened without first obtaining permission, the Clerk did speak to the funeral directors and they apologised, the spoil had been left in the area that had been cleared.

Cllr Rossiter reported that the grave had been refilled and left higher than it should have been to ensure there was no spoil left on site..

Clerk to write to local Funeral Directors and request they ensures their gravediggers are aware of the policy for graves in Charlton Cemetery. Clerk

It was also agreed that a sign stating contact details at the cemetery would be useful, Clerk to arrange. Clerk

0601. Speed Indicator Device. The device is now up and following all the issues the company has given a second device so both Parishes have a device each. There was no charge for the second device.

0602. To receive updates on the following;

(i) Bus shelters within the parish. Mr Lucas will paint the bus shelter, Donhead St Mary PC resolved it should be painted green (Enchanted Eden). Cllr Mrs Fortescue will confirm this with Mr Lucas.

Cllr Mrs Fortescue

(ii) Community Orchard. No update available.

(iii) War Memorial. No update received, Clerk to contact Mr Spinney.

Clerk

(iv) Litter issues around the parish. Still an issue in North Down – A350 end.

Ongoing

(v) Emergency Plan. This is ongoing.

Ongoing

(vi) Flood Plan. This is ongoing.

Ongoing

0603. Tree policy for Donhead St Mary. To consider adopting a tree policy for trees that are the responsibility of the parish council.

Clerk to finish draft policy and circulate to Cllrs.

Clerk

Cllr Feltham will email Clerk the number of trees on the New Remembrance Field site which fall within the remit of Donhead St Mary PC. Cllr Feltham

0604. Update of Actions of the Minutes dated 14th November 2018.

1. (0553) Clerk reported the development to Planning Enforcement.

2. (0564) The Precept request has been submitted.

3. () Clerk has requested further information re a mobile camera for litter enforcement.

All other actions appear as agenda items.

0605. Salt bins within the parish.

(i) To note the location of the salt bins and if they need refilling

Cllr Rossiter reported the following;

4 grit bins in Coombe – all empty. 1 of these (Lower Coombe) is missing half of its lid.

Lilly's Green – half full

Ludwell Stores – empty

North Down – full

Jenkin's Corner – full

Coronation Drive – leaking and needs filling

Outside St Mary's Church – full

2 in Watery Lane – both full

Cats Hill Lane – full

Glyn Farm - full

Clerk to contact WC regarding the free salt that was ordered and needs to be collected.

Clerk

0606. To consider changing the day of future PC meetings. Currently Donhead St Mary PC meets on the second Wednesday of the month, to consider changing this to a different day.

Donhead St Mary PC resolved to continue meeting on the second Wednesday.

0607. To receive reports from Cllrs.

0608. Clerk's Report.

Cycle event on 16th March, roads in the Chalke Valley will be affected.

CATG meets on 27th February

SWWAB meets on 30th January

SWW Community Safety Group meets on 13th February (meeting on 9/1/19 has been rescheduled)

0609. To agree what should be submitted to the Donhead Digest.

Details of planning applications considered.

Slow down especially for horses.

Offer parishioners litter pickers if they are willing to do regular litter picking.

0610. To note items for the agenda of the next meeting. Any items for the agenda should be sent to the Clerk before Thursday 28th February 2019.

0611. To confirm the date and venue of the next meeting as Wednesday 13th March 2019 at 7.15pm.

Cllr Rossiter closed the meeting at 9.36pm