

# Draft Minutes of a Meeting of Donhead St Mary Parish Council held on 4<sup>th</sup> September 2019 in the village hall.

Present Cllrs; Adams, Mrs Beer, Dewy, Mrs Fraser, Mrs Fortescue, Mrs Garnett, Miles, Rossiter, Mrs Walker and White.  
In attendance; Mrs C Churchill (Clerk) and 6 members of the public. WC Cllr Deane  
Apologies; Cllrs Feltham and Lewis

Questions or statements from the public.

A resident of Ludwell raised the issue of the volume and speed of traffic through Ludwell, there is a chicane in place but if the exit is clear cars speed through. The matter has been registered with the police.

The metrocount was put down today.

Also registered to set up a community speed watch scheme.

There has been four accidents in the past few months, one of these involved a cyclist.

Could there be a flashing warning sign?

The road currently floods by the Ludwell chicane as the drain blocks with debris.

Sports Club – would like clarification on the lease document.

Applicant for Peckons Hill Dairy – happy to welcome Cllrs to a site visit with detailed plans, please contact to arrange a suitable time. If the planning is approved it is hoped to start operating in August 2020.

Report from Wiltshire Cllr Tony Deane.

- Confirmation of the metrocount procedure.
- Complaints from Highways that the SID has been in place for too long. It was pointed out that a request to use lamppost 26 has been made, Clerk will chase this.

## Cllr Miles opened the meeting at 7.29pm

**0713. Apologies for absence** were received from Cllrs Feltham (conflicting social engagement) and Lewis (work).

Donhead St Mary PC resolved to accept the apologies for the reason given.

*Local Government Act 1972 s85(1)*

**0714. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 3<sup>rd</sup> July 2019.

Donhead St Mary PC resolved to approve without amendment the previously circulated Minutes, which were taken as read, as a true record of the meeting and these were signed by the Chairman.

*Local Government Act 1972 sch 12, para 41(1)*

**0715. Council meeting minutes** - to confirm and sign the minutes of the parish council planning meeting held on 10<sup>th</sup> August 2019.

Donhead St Mary PC resolved to approve without amendment the previously circulated Minutes, which were taken as read, as a true record of the meeting and these were signed by the Chairman.

*Local Government Act 1972 sch 12, para 41(1)*

## 0716. Interests.

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.  
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.  
None received

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

**0717. Exclusion of the press and public.** To agree, if required, any items to be dealt with after the public, including the press, have been excluded under. Not required.

*Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

**0718. Co-option of Cllr.** There is 1 vacancy on Donhead St Mary PC, which having been advertised may be filled by co-option.

There was no one present to co-opt.

**0719. Community Governance review.** Wiltshire Council is asking parishes to respond if any changes to the existing governance is required. Eg;

- Alter the number of elected members
- Alter the parish boundary
- Amend the name of the parish.

Donhead St Mary PC previously asked WC if the number of Cllrs could be reduced, this would need to be formally requested as part of this review.

Donhead St Mary PC resolved to request a reduction in Cllrs from 13 to 11.

Clerk

Donhead St Mary PC resolved not to request any change to the parish boundary.

Donhead St Mary PC resolved not to request any change to the name of the parish.

**0720. Speeding issues within the parish – to receive an update;**

(i) Metrocounts have been requested for the following locations;

- Charlton village
- Charlton Lane
- A30 near the county boundary
- Ludwell

These were put down recently. Clerk will circulate data when received and it will be discussed at the following meeting.

(ii) New reports of traffic concerns.

- A30 near the Rising Sun. Persistent and dangerous speeding. To remain on the agenda and considered when looking at the data for the A30 locations.
- Ludwell – both traffic speed and volume - crossing the A30 by The Grove Arms particularly by children to / from the bus stop. It was felt that this would be covered by the metrocount currently in place.

## **PLANNING**

**0721. To respond to Wiltshire Council Planning on the following planning applications.**

**19/07694. Green Farm, Charlton.** Proposed garage.

Donhead St Mary PC resolved to support subject to comment that the outside lighting complies with the AONB dark skies status (no more than 3000 kelvin).

- **19/08088. Ye Olde Wheelwrights Camp site, Ludwell.** Erect overhead line.

Donhead St Mary PC resolved to note the application.

**0722. To consider how to respond to any planning applications** made after the publication of the agenda. The following application had been received;

**19/05140. Peckons Hill Farm Dairy, Charlton Lane, Ludwell.** Erection of Steel framed building to attach to existing building. Erection of feed bin, build slurry lagoon and install slurry separation equipment, Install cow tracks.

Donhead St Mary PC resolved to meet on Saturday 21<sup>st</sup> September. Clerk to circulate agenda, meeting to start at 9.45am following a site meeting.

Clerk

**0723. To note any tree applications** received after the publication of this agenda. There were none.

**0724. To note the following planning decisions.** All were approved with conditions, full details are available online.

**19/05041. Well Cottage, Higher Coombe.** Proposed extensions and alterations to existing dwelling.

**19/05166. Braeside Farm, Charlton.** Permanent stationing of a mobile home to provide accommodation for an agricultural worker.

**19/05699. Ye Olde Wheelwrights, Ludwell.** Variation of condition 2 of planning application 16/05955/FUL (Erection of Barn).

Donhead St Mary PC resolved to note the decisions.

**0725. Wiltshire Local Plan – an update.** Wiltshire Council is holding three meetings across the county to update the county on the Local Plan (previously Core Strategy). The local event is on Wednesday 25<sup>th</sup> September at Tisbury. Two Cllrs may attend.

Cllrs Fraser and Rossiter will attend this meeting.

**0726. Shaftesbury NHP.** Review of the Pre-Submission Shaftesbury Neighbourhood Plan. Shaftesbury TC has asked Donhead St Mary PC to review the pre submission plan.

Cllrs were asked to look at the NHP and feedback at the September PC meeting.

This was discussed but felt more Cllrs needed to look at this.

The plan shows an industrial estate on land previously earmarked for 900 homes, the access to the industrial site would directly pass the primary school.

Part of this site lies within the parish of Donhead St Mary.

Clerk to place on planning agenda.

Clerk

Cllrs to view the documents / attend the display.

All Cllrs

There is a pop up shop on 20, 21, 23 and 26 Sept as well as details in the library and Town Hall.

**0727. Ownership of Donhead St Mary Sports Club.** As yet no information has been received.

Clerk to contact solicitors in Gillingham.

It was also suggested to contact Andrew Trail, Cllr Walker will pass contact details to the Clerk. Cllr Walker

**0728. Working relationships and roles of Parish / Unitary Cllrs.** It was proposed that there needs to be an effective way of communicating both with the unitary cllr and also the neighbouring parish councils.

Perhaps by having 1 or 2 meetings a year with Unitary Cllr, Chair, Cllr and Clerk from each parish.

Donhead St Mary PC all agreed this was a good idea.

Cllr Miles will contact Sedgemoor & Semley PC and also Donhead St Andrew PC.

Wiltshire Cllr Tony Deane reminded the those present that there is not enough use of the area board meetings, also parishes can attend CATG (minor highway issues) and the community safety group.

**0729. Update of Actions of the Minutes** dated 3<sup>rd</sup> July 2019.

1. (0691) Planning responses were submitted to WC.

2. (0693) Response to tree application was sent to WC.

3. (0695.7) As yet the Clerk hasn't received anything re the EROB change.

4. (0700.i) Cllr Rossiter purchased the bench for the Coronation Drive play area.

5. (0701.i) Payment has been received from the stonemason, one memorial remains outstanding but this is not in place yet.

Donhead St Mary PC resolved to note the update of actions.

**0730. CCTV.** At the last meeting it was requested that this should remain on the agenda.

Clerk to ask the hall committee if they are interested in installing CCTV.

Clerk

**0731. Potential Road name change.**

Jenkins Corner – Donhead St Mary PC resolved to take no further action on this matter. Clerk to inform householder.

Clerk

Wincombe Lane sign has been removed, to be reported to highways.

Clerk to remind Highways of the Donhead St Mary sign previously requested.

Clerk

**0732. Year ending 31<sup>st</sup> March 2020.**

(i) To note the balance of the accounts.

Opening balance £22,070.00

Total receipts £16,179.02

Total payments £ 5,944.31

Closing balance £32,304.71

Of which £18,940.27 is solar fund money and £1,187.98 is ringfenced.

Leaving a balance of £12,176.71

Balance in Lloyds bank account £32,304.71, unpresented cheque total £0.00.

Donhead St Mary PC resolved to note the financial information.

In addition to the above information, the Clerk was handed a cheque from the Donhead Digest for £1080 as a contribution. Clerk to thank the Donhead Digest.  
Clerk

- (ii) **To note payments** made since the last meeting. The only payments were the regular standing orders.  
The cheque for the bench had been cancelled and a new cheque issued as the payee on the original cheque was incorrect.
- (iii) **To authorise for payment** a list of payments  
Donhead St Mary PC resolved to authorise payments totalling £871.66  
Work is required for one of the external lights at the hall (DsMPC responsibility), Cllr Rossiter will ask electrician to complete the work and enquire about the cost of replacing the light with an LED.  
Cllr Rossiter
- (iv) **To authorise the Clerk** to attend the regional training seminar on 27<sup>th</sup> November.  
Donhead St Mary PC authorised the Clerk to attend the RTS.
- (v) **Parish mapping service.** To consider purchasing access to maps which will help with highways, flood planning and emergency planning. The annual cost with Parish Online is £100  
Donhead St Mary PC resolved to subscribe to this mapping service.
- (vi) **Solar fund.** To consider requests for solar fund money.  
There were none.  
*Account and Audit Regulations 2003 reg 4. Local Government Act 1972 s150(5)*

### **0733. Highway Issues.**

- (i) To note matters previously reported to Highways for attention  
Donhead St Mary PC wished to thank Highways for the recent works to the roads and white lining, especially the link Road between Church Hill DSM and West End
- (ii) To note any issues that need to be reported to Highways for attention.  
The pedestrian path from Horsehill Place to the A30 is very overgrown. To be reported to Highways.
- (iii) To resolve to send a letter to any Landowner who has overgrown hedges requiring cutting.  
45 and 60 Coronation Drive require a letter.  
Clerk

**0734. Rights of Way within the parish.** To consider an audit of the existing rights of way. Funding may be available and some improvements can be done by Seeds4Success but require the parish to purchase the materials and make a donation.  
Donhead St Mary PC resolved to audit the rights of way.  
Cllr Mrs Fortescue has the definitive list.  
Clerk to put a notice in the Three Towers asking for parishioners to help with an audit of all the rights of way within the parish.  
Clerk  
Funding available to help fund the replacement of stiles with pedestrian gates.

### **0735. Play areas.** To receive an update;

Inspections will be completed in September 2019.

- (i) Play area at the New Remembrance Field – there were no issues to report.
- (ii) Play area at Coronation Drive – there were no issues to report.

### **0736. To receive updates on the following;**

- (i) Charlton Cemetery – nothing to report.
- (ii) War Memorial – no update available.
- (iii) Emergency Plan - ongoing
- (iv) First Aid / Defibrillator – no issues to report
- (v) Dementia session – there will be a meeting later in September.
- (vi) Flood Plan – Cllr Mrs Walker will attend the next OFWG meeting and hopes to start work on the flood plan.

### **0737. To receive reports from Cllrs.**

Three Cllrs attended the recent AONB planning training and all found it very useful.  
Parking in Coronation Drive is an issue, recently an ambulance couldn't access due to inconsiderate parking on both sides of the road. Clerk to write something for the Donhead Digest.

**0738. Clerk's Report.**

OFWG met on 11<sup>th</sup> September. Cllr Walker hopes to attend.

SWWAB will meet on 18<sup>th</sup> September

SWW CSG will meet on 2<sup>nd</sup> October

CATG will meet on 6<sup>th</sup> November

**0739. To agree what should be submitted to the Donhead Digest.**

Audit of parish rights of way

Inconsiderate parking in Coronation Drive

**0740. To note items for the agenda of the next meeting.** Any items for the agenda should be sent to the Clerk **before** Thursday 24<sup>th</sup> October.

**0741. To confirm the date and venue of the next meeting** as Wednesday 6<sup>th</sup> November 2019.

Donhead St Mary PC confirmed the date of the next meeting.

Cllr Miles closed the meeting at 9.07pm.

Future meeting dates for Donhead St Mary Parish Council

Wednesday 6<sup>th</sup> November

Wednesday 8<sup>th</sup> January 2020

Wednesday 4<sup>th</sup> March 2020

Wednesday 6<sup>th</sup> May 2020

Additional planning meetings will be advertised on the notice boards and on the website

[www.donheadstmaryparishcouncil.org](http://www.donheadstmaryparishcouncil.org)